



**Town of Summerville**  
**Special Called Council Meeting – UDO Workshop #11**  
Annex Building – 200 South Main Street, Summerville, SC 29483  
Training Room, 2<sup>nd</sup> Floor  
**Wednesday, May 8, 2019 – 2:30pm**

**A G E N D A**

1. Call to order
2. Approval of Minutes of Previous Meetings
  - i. Special Called Council Meeting – UDO Workshop #10 – April 24, 2019
3. Discussion of UDO\*  
\*Primary discussion of Chapter 5 (Subdivision and Infrastructure Standards)
4. Scheduling of Special Called Council Meeting: UDO Workshop #12
5. Adjourn

Wiley Johnson, *Mayor*

*Council Members:*

Bob Jackson, Mayor Pro-Tem  
Walter Bailey  
Aaron Brown  
Christine Czarnik  
Kima Garten-Schmidt  
William McIntosh



*Town Administrator*  
Colin L. Martin

*Town Clerk*  
Beth Messervy

*Town Attorney*  
G.W. Parker

Town of Summerville  
**SPECIAL CALLED COUNCIL MEETING**  
**UDO WORKSHOP #10**  
**MINUTES - April 24, 2019**

**Attendance**

Present at Call to Order: Mayor Johnson, Councilmembers Walter Bailey, Kima Garten-Schmidt, and Christine Czarnik. Councilman Bill McIntosh arrived at 3:15pm. Councilmembers Bob Jackson and Aaron Brown were absent. Director of Planning Jessi Shuler, Zoning Administrator Tim Macholl, and Town Clerk Beth Messervy were present. Several staff members were also present. Public and press were duly notified.

**Call to Order**

The Special Called meeting of Summerville Town Council was called to order at 2:30pm on Wednesday, April 24, 2019 by Mayor Johnson.

**Approval of Minutes**

Mr. Bailey made a motion, seconded by Ms. Czarnik, to approved the combined minutes of the April 3, 2019, April 10, 2019, and April 17, 2019 Special Called Council (UDO Workshop) meetings. The motion carried unanimously, and the minutes were accepted into record.

**Council/Staff Discussion and Changes:**

***In Chapter 4, Section 4.7.2 – Minimum Design Guidelines (Industrial Building), Item D, “wood fencing” was added before “or approved vegetation” at the request of Council.***

***In Chapter 4, Section 4.3.2 – Façade Arrangement, Staff reworded this section into one paragraph with an additional graphic, and Council accepted the changes. On the example diagram for 4.3.2, “>50% of total building height” was deleted.***

***In Chapter 4, Section 4.8.2 – Minimum Design Guidelines (Civic/Institutional Buildings), the following changes were made at the request of Council:***

Add a cross-reference to Chapter 3 about setbacks

- Item A2 – replace “shall” with “should”
- Item A2 – Add “Principal” at the beginning of the sentence
- Item A4 – replace “shall” with “should”
- Item C1 and C2 – Reword to reflect that civic buildings should be more prominent than surrounding buildings

***In Chapter 5, Section 5.2.1 – Applicability – Item D: Council requested that staff add a definition for “exempt subdivisions” to include a threshold of 5 lots (and also be added to Chapter 15).***

- Item D – Replace “the Administrator” with “Town Staff” in both sentences.

***In Chapter 5, Section 5.1 – Purpose and Intent – Item B: This was reworded at the request of Council to read “Encourage development that is both economically sound and environmentally sensitive.”***

***In Chapter 5, Section 5.2.2 – Compliance and Responsibility, Item B – The following changes were made at the request of Council:***

- Reference to Professional Standards,” “but not limited to” was replaced with “the latest approved edition of”.
- Staff was asked to add any additional professional standards to the current list.

***In Chapter 5, Section 5.2.2 – Compliance and Responsibility, the following changes were made at the request of Council:***

Item C and D3: The term “the Administrator” was replaced with “Town staff”

Item E: #3 was deleted in its entirety

**Adjourn**

There being no further business, the meeting adjourned at 4:42pm on motion of Mr. Bailey, seconded by Mr. McIntosh.

Respectfully submitted,

APPROVED:

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Beth Messervy, Town Clerk

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William W. Johnson, Mayor