



TOWN OF SUMMERVILLE PARKS & RECREATION DEPARTMENT

*"Creating Sense of Place Through Parks & Play"*

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**TO:** Beth Messervy, Town Clerk  
**CC:** Rebecca Vance, Town Administrator  
**FROM:** Amy Evans, Parks & Recreation Director  
**DATE:** April 10, 2020  
**RE:** April 2020 Parks & Recreation Committee Meeting Minutes

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The Parks & Recreation Committee met virtually on Thursday April 9<sup>th</sup>, 2020 using Zoom. The meeting was streamed live on YouTube. Committee members Kima Garten-Schmidt, Aaron Brown, and Chairman Bob Jackson participated in the meeting. Chairman Bob Jackson called the meeting to order at 5:30PM.

- 1) Consideration of purchase of tables and chairs for Rollins Edwards Community Center
  - a. Ms. Evans shared with committee members that the current storage capacity at the RECC will allow for 200 tables and chairs. The total costs for racks, tables, and chairs is estimated at \$17,624.63 for 200 people and \$29,700.10 for 300 people. Ms. Evans shared that if more than 200 tables and chairs are desired, an outdoor storage building and an additional sidewalk will need to be built.
  - b. After some discussion Mr. Brown made a motion (seconded by Ms. Garten-Schmidt) to approve the purchase of tables and chairs to accommodate 200 people for the Rollins Edwards Community Center. The motion passed unanimously.

With no other business to discuss, Ms. Garten-Schmidt made a motion (seconded by Mr. Brown) to adjourn. Motion passed unanimously and the meeting adjourned at 5:34 PM.

Sincerely,

Amy Evans  
Director, Parks & Recreation  
Town of Summerville

**PLANNING AND DEVELOPMENT COMMITTEE**

**REPORT for**

April 9, 2020

5:30 PM

Virtual Meeting

The Planning and Development Committee of Town Council met on April 9, 2020 immediately following the Parks and Recreation Committee. The meeting was held virtually through Zoom Cloud Meetings. Committee members present included Bill McIntosh, Council District 4, Bob Jackson, Council District 6, and Terry Jenkins, Council District 2. Staff members present included Jessi Shuler, AICP, Director of Planning; and other Town staff.

The meeting was called to order at 5:35 PM by Mr. McIntosh.

**Annexations:**

Ms. Shuler introduced the petition by William Tolman Salisbury, Jr.; The Tolman Salisbury Family L.P.; William T. & Kathy J. Salisbury (JTROS); Danny L. Wright, II & Jennifer S. Wright; Kathy J. & W. Tolman Salisbury (JTROS); William T. Salisbury, Jr.; and William L. McCormick to annex Dorchester County TMS#'s 130-00-00-020, 716 N. Maple Street; 130-00-00-004, 156 Labyrinth Lane; 130-00-00-005, 708 N. Maple Street; 130-00-00-006, 712 N. Maple Street; 130-00-00-00-036, N. Maple Street; 130-00-00-033, Old Dairy Road; 130-00-00-019, 81 E. Turner Street; and 130-00-00-034, N. Maple Street; and Berkeley County TMS# 730-00-00-036, Old Dairy Road (approximately 250.046 acres total), currently zoned R-4 Multifamily Residential in Dorchester County and Flex-1 in Berkeley County and will be zoned PUD, Planned Development District upon annexation into the Town of Summerville's municipal limits. She stated that this annexation would be in Council District 1, and the Planning Commission held a public hearing and recommended approval at their meeting on March 16, 2020. Mr. McIntosh asked if the Committee had any questions. Hearing none, Mr. Jenkins made a motion to send the annexation to full Council for first reading with a recommendation for approval, and Mr. Jackson made the second. Mr. Jackson stated that the commercial area being modeled after Bluffton is great, and he believes it will fit in well with the Town. Following his comments, Mr. McIntosh called for the vote, and the motion passed with Mr. McIntosh abstaining.

Ms. Shuler introduced the next petition by Evan Bentley and Lily Sooter to annex Dorchester County TMS# 145-07-03-029 (approximately 0.27 acres), Lot 40, located at 109 Dove Lane, currently zoned R-2 Single-Family Residential in Dorchester County and will be zoned GR-5 General Residential upon annexation into the Town of Summerville's municipal limits. She stated that this annexation would be in Council District 3, and the Planning Commission held a public hearing and recommended approval at their meeting on March 16, 2020. Mr. McIntosh asked if this property was already developed, and Ms. Shuler confirmed that it already had a single-family home. He then questioned if the annexation was due to SCPW service. Ms. Shuler explained that it was not due to the need for sewer service, but that the homeowner recently purchased the property and wanted Town services, such as trash pick-up. Following the discussion, Mr. Jackson made a motion to send the annexation to full Council for first reading with a recommendation for approval, and Mr. Jenkins made the second. The motion passed unanimously.

Following no additional business or discussion, the meeting was adjourned at 5:40 PM on a motion by Mr. Jenkins, and a second by Mr. Jackson.

Respectfully submitted,



Jessi Shuler, AICP  
Director of Planning

April 10, 2020


**TOWN OF SUMMERVILLE  
FINANCE COMMITTEE REPORT  
April 9, 2020**

The Finance Committee met on Thursday, April 9, 2020 virtually via Zoom meetings and broadcast on YouTube. Present were Mayor Waring and Committee members Bob Jackson, Aaron Brown, Walter Bailey, Kima Garten-Schmidt, Terry Jenkins and Bill McIntosh. Also present were Town Clerk Beth Messervy and Town Attorney G.W. Parker. Other staff members, members of the press and members of the public were duly notified.

<b>Welcome</b>	Mayor Waring welcomed everyone and called the meeting to order at 5:41pm.
<b>Presentation of Financial Report</b>	Andrew Shelton presented the March 2020 financial report. The report was accepted as information.
<b>Vehicle Surplus</b>	<p>Mr. Jenkins made a motion, seconded by Mr. Jackson, to approve the surplus of the following Stormwater Department vehicles:</p> <ul style="list-style-type: none"> <li>a. W119 2000 Ford F-150 extended cab pickup</li> <li>b. W121 1997 Ford F-450 utility dump truck</li> <li>c. WT123 1997 Hudson 12 Ton dual axle equipment trailer</li> </ul> <p>The motion carried unanimously.</p>
<b>Financial Requisitions</b>	<p>Mr. Jenkins made a motion, seconded by Mr. Jackson to approve the Town Administrator to negotiate and enter into an Agreement with AIS Advanced Imaging Systems, SC State Term Contract Number 4400010342, for the purposes of records conversion in the amount of \$268,401.13. Funds to come from fund balance. Some discussion followed. The motion carried unanimously.</p> <p>Mr. Jackson made a motion, seconded by Mr. Bailey to approve the purchase order to Dillon Supply Company in the amount of \$51,115.75 for Yale Crane and Installation. The request is from the Maintenance Dept and funds come from budgeted funds. The motion carried unanimously.</p> <p>Mr. Brown made a motion, seconded by Mr. Jackson, to approve the Parks and Recreation Department to spend up to \$17,625 for the purchase of chairs, tables and all supplies for the Rollins Edwards Community Center to be paid from Hospitality Fund Balance. Some discussion followed. The motion carried unanimously.</p> <p>Mr. Jackson made a motion, seconded by Mr. Brown, to approve the Parks and Recreation Department to spend up to \$10,757 for the replacement of the Gahagan Concession Roof to be paid from Hospitality Fund Balance. Some discussion followed. The motion carried unanimously.</p> <p>Mr. Jenkins made a motion, seconded by Mr. Bailey, to approve a purchase order in the amount of \$844,515.00 to Michael Baker International for the engineering of the Cedar Street Extension</p>

	<p>project with funds to come from general fund balance. The request is from the Public Works Department. Some discussion followed. The motion carried unanimously.</p>
<b>Vehicle Surplus</b>	<p>Mr. Jackson made a motion, seconded by Mr. Bailey, to approve the surplus and sale of the following Parks and Recreation equipment: 1999 New Holland Backhoe and 1992 John Deere Tractor. The motion carried unanimously.</p> <p>Mr. Jackson made a motion, seconded by Mr. McIntosh, to approve the surplus and sale of the following Streets Department equipment:</p> <ol style="list-style-type: none"> <li>1. 1998 Chevrolet C-8500 debris truck.</li> <li>2. 1998 International 4900 dump truck.</li> <li>3. 2007 Freightliner M2-106 leaf vacuum truck.</li> <li>4. Lee Boy 250 gal tack distributor trailer.</li> </ol> <p>The motion carried unanimously.</p>
<b>Discussion of Fiscal Year Change</b>	<p>Andrew Shelton, Director of Finance, presented more information regarding the change from a January 1-December 31 budget year to a July 1 -June 30 fiscal year. He stated that the Town Attorney would have to review the ordinances regarding the budget process in order to make the appropriate changes with the new fiscal year. Mr. McIntosh made a motion, seconded by Mr. Jackson, to move the item to full Council in April for consideration of an ordinance change.</p>
<b>Interchange 197 Landscaping Proposal</b>	<p>Amy Evans, Director of Parks and Recreation, presented a conceptual plan and quote of \$245,509 to the Finance Committee for consideration to assist monetarily with the landscaping design of Interchange 197. Some discussion followed regarding the lack of signage for “Summerville” on the signs at that interchange. Brent Gibradlo with Nexton stated that Nexton is in full support of additional signage being installed at the intersection to direct people to Summerville. The committee requested that Ms. Evans take the information received by the committee to the SCDOT and Nexton.</p>
<b>Adjourn</b>	<p>Mr. McIntosh made a motion, seconded by Mr. Jackson, to adjourn. The meeting adjourned at 5:54pm with a unanimous vote.</p>

Respectfully submitted,

  
 Beth Messervy  
 Town Clerk