



TOWN *of* SUMMERVILLE, SC

Standing Committees of Council

Monday, November 7, 2022 - 5:30 pm

Council Chambers – Annex Building – 200 South Main Street

AGENDA

1. Parks and Recreation Committee:

Bob Jackson (Chair), Aaron Brown, Kima Garten-Schmidt

Staff Liaison: Amy Evans

- a. Discussion of proposed donation to fund Laurel Street tennis court renovation into pickle ball courts.
- b. Discussion of proposed modifications to the Summerville Ashley River Preserve Phase II scope of work.

2. Planning and Development Committee:

Terry Jenkins (Chair), Russ Touchberry, Bob Jackson

Staff Liaison: Jessi Shuler

- a. Petition by Everett Asbury Knight, Jr. to annex Dorchester County TMS# 144-00-00-070, 10.86 acres located off Greenwave Blvd., currently zoned R-3, Single Family Attached District, in Dorchester County and will be zoned G-B, General Business, upon annexation into the Town of Summerville's municipal limits. (Council District 5) *Planning Commission held a public hearing and made a recommendation for approval at their meeting on October 17, 2022.*

3. Public Safety Committee:

Bill McIntosh (Chair), Terry Jenkins, Aaron Brown

Staff Liaisons: Chief Doug Wright and Chief Richard Waring

- a. Discussion of Animal Control Intergovernmental Agreement with Dorchester County
- b. Police Department Quarterly Update
- c. Fire Department Quarterly Update

4. Public Works and Committee on Water Supply:

Kima Garten-Schmidt (Chair), Russ Touchberry, Bill McIntosh

Staff Liaison: Russ Cornette

- a. Request for 15 mph speed limit on Briarwood Lane
- b. Discussion of plans for intersection of Berkeley Circle at Old Light Road

5. Finance Committee:

- a. Presentation of October 2022 financial reports – *Rhonda Moore, Finance Director*
- b. Authorize the Town Administrator to enter into a contract with Carolina Waste and Recycling, LLC for residential solid waste collections for a three-year period with four one-year extensions at a cost of \$12.45 per month per unit for weekly household garbage and recycling collections. This contract was publicly advertised and sealed bids were collected. This contract will be funded from the solid waste collection fee.
- c. Authorize the Town Administrator to extend the contract with Tetra Tech, Inc for disaster debris monitoring through the end of 2023.
- d. Authorization to give formerly approved surplus police vehicles Units 264 and 267, 2014 Dodge Chargers with high mileage, to the First Circuit Solicitor's Office and the Citadel Department of Public Safety.
- e. Authorization for the Town Administrator to enter into a contract for design services with Keck & Wood, Inc for a new sidewalk on West First North Street from Bryan Street to Main Street for a cost of \$25,300. Funds to come from budgeted federal Community Development Block Grant (CDBG). The firm was selected based on a Request for Qualifications.
- f. **Finance Committee Executive Session:** n/a
- g. **Other Business**
 1. Action to be taken by Finance Committee related to Executive Session
- h. **Discussion of Proposed / Upcoming Council Agenda Items**
- i. **Adjourn from Finance Committee**

ORDINANCE

TO ANNEX TO, AND INCORPORATE WITHIN THE CORPORATE LIMITS OF THE TOWN OF SUMMERVILLE, THE PARCEL OWNED BY EVERETT ASBURY KNIGHT, JR., ADJACENT TO THE BOUNDARY LINE OF THE TOWN, AS DESCRIBED ON THE DEED AND RECORDED PLAT ATTACHED HERETO AND INCORPORATED BY REFERENCE:

WHEREAS, the owner of the real estate designated as Dorchester County TMS # 144-00-00-070, located off Greenwave Boulevard and totaling approximately 10.86 acres, has petitioned the Town Council of the Town of Summerville to annex into the Town of Summerville.

NOW, THEREFORE BE IT ORDAINED by the Mayor and Members of Town Council duly assembled;

SECTION I. That the described land on the attached deed and recorded plat, contiguous to the boundary of the Town of Summerville is hereby annexed to, taken into and made a part of the Town of Summerville and including the public roadway(s) immediately adjacent to the property lines of the parcel for the purposes of providing public service to the parcel.

SECTION II. That the properties above described and hereby annexed shall be Zoned G-B “General Business” and be classified as G-B “General Business” under the Zoning Ordinance of the Town of Summerville.

Ratified this _____ day of _____, 2022 A.D.

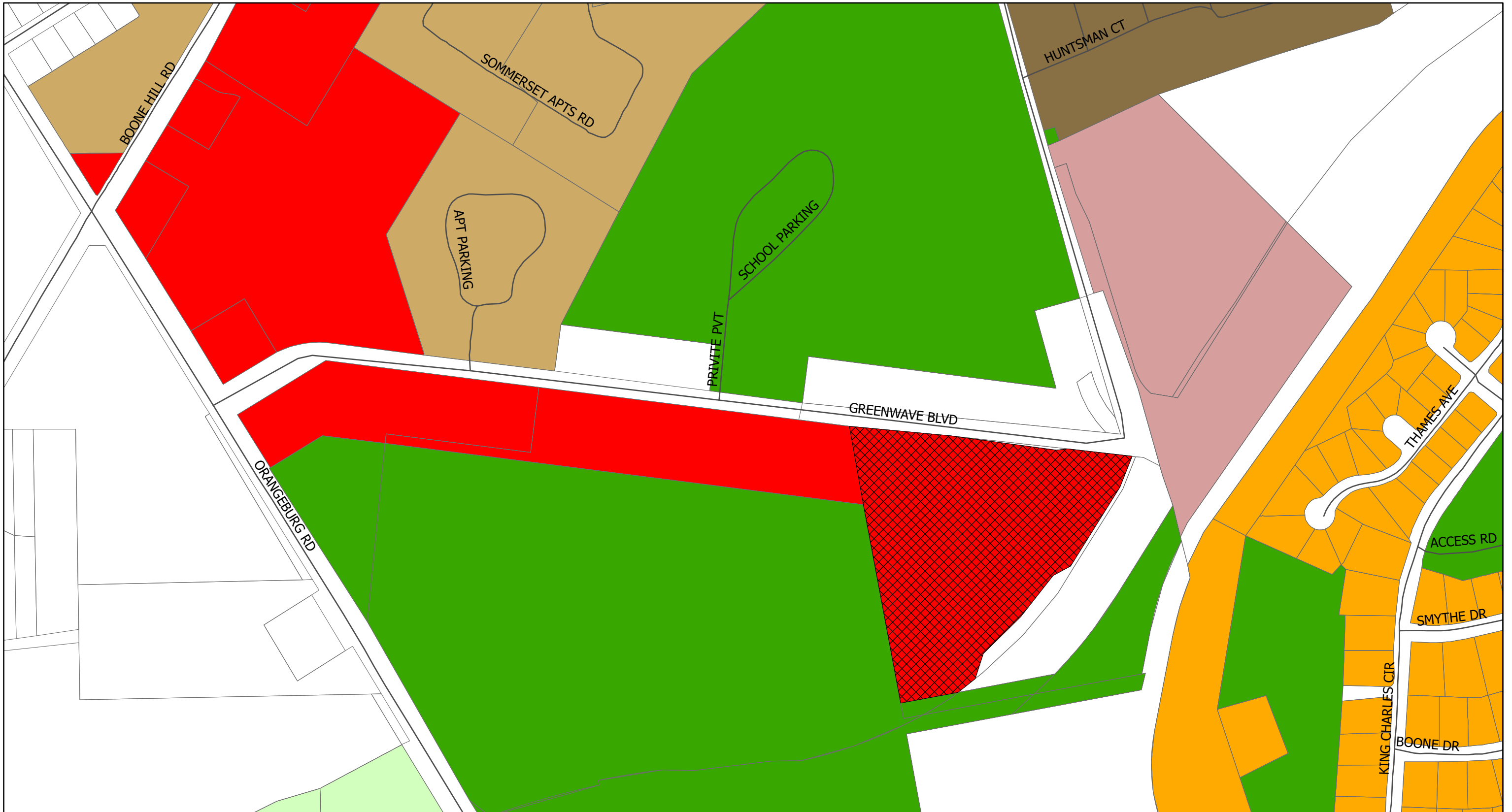
Ricky Waring, Mayor

Beth Messervy, Town Clerk

PUBLIC HEARING: October 17, 2022

FIRST READING: _____

SECOND READING: _____

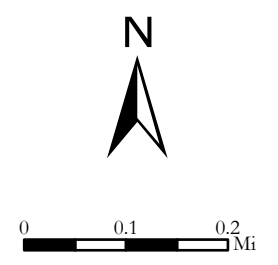


Zoning	
■	G-B
■	GR-5
■	MF-R
■	MH-R
■	N-B
■	PL
■	PUD
■	Annexation request

Annexation and Zoning to G-B

Disclaimer: This map is a graphic representation of data obtained from various sources. All efforts have been made to warrant the accuracy of this map; however, the Town of Summerville disclaims all representation and liability for the use of this map.

2022



Coordinate System: WGS 1984 Web Mercator Auxiliary Sphere

Mayor
Ricky Waring

Councilmembers:
Bob Jackson, Mayor Pro Tem
Russ Touchberry
Aaron Brown
Kima Garten-Schmidt
Bill McIntosh
Terry Jenkins



Town Administrator
Lisa Wallace

Town Clerk
Beth Messervy

Town Attorney
G.W. Parker

TOWN of SUMMERVILLE

Memorandum

To: Planning & Development Committee
From: Jessi Shuler, Director of Planning
Date: November 7, 2022

Subject: Staff Report for Annexation of 144-00-00-070, Greenwave Blvd.

ISSUE

The property owner, Everett A. Knight, Jr., is requesting for the above referenced parcel to be annexed into the Town from Dorchester County. The existing zoning in Dorchester County is R-3, Single Family Attached District. No specific plans have been submitted yet for review, although a warehouse use has been discussed, which would be allowed under the Town's G-B zoning.

BACKGROUND/DISCUSSION

This property is included in the Town's 'Utility' area as identified within the Summerville: Our Town, Our Future Comprehensive Plan as well as on the accompanying Future Land Use Map. This is likely due to the immediate adjacency of the Summerville CPW sewer treatment plant. The other properties along the south side of Greenwave Blvd. in this area are all already in Town and zoned G-B. This property is also included as a priority annexation area in the Community Facilities & Infrastructure Element of the Comprehensive Plan, which includes the recommendation of prioritizing areas directly adjacent to the municipal boundary to prevent the overextension of infrastructure and reduce costs and prioritizing commercial areas.

No public comment was received at the required public hearing.

RECOMMENDATION

Based on these findings the requested annexation with a zoning of G-B, General Business, is interpreted by staff to be in conformance with the Town's Comprehensive Plan and is recommended for approval. Planning Commission made a recommendation for approval of the annexation on a 4-1 vote.

Town of Summerville
Revenue and Expense Report

	Current Budget	Current Period	Y-T-D Actual	Budget Balance	% of Budget
Revenue Summary					
Property Taxes	16,225,000.00	171,258.15	1,065,966.67	15,159,033.33	7%
Licenses Permits and Fees	14,648,500.00	278,744.37	2,115,533.88	12,532,966.12	14%
Court Fines & Fees	275,000.00	23,440.32	89,492.37	185,507.63	33%
State Revenues	3,441,100.00	259,797.51	1,313,726.67	2,127,373.33	38%
Miscellaneous Revenues	1,525,300.00	56,223.19	1,150,913.64	374,386.36	75%
Other Financing Sources	5,374,000.00	249,900.00	999,600.00	4,374,400.00	19%
Total Revenues	41,488,900.00	1,039,363.54	6,735,233.23	34,753,666.77	16%
Expenditure Summary					
Municipal Court	629,550.00	50,588.90	182,343.59	447,206.41	29%
Finance	757,905.00	55,478.16	237,203.31	520,701.69	31%
Administration	2,737,983.00	128,426.38	596,674.12	2,141,308.88	22%
Planning	610,166.00	37,731.76	152,018.22	458,147.78	25%
Building / Inspections	813,829.00	61,714.72	231,544.47	582,284.53	28%
Engineering	867,755.00	74,165.70	234,346.60	633,408.40	27%
Police Dept	11,446,226.00	881,629.84	3,406,277.37	8,039,948.63	30%
Fire Dept	10,913,461.00	792,561.34	2,960,995.05	7,952,465.95	27%
Communication Center	1,682,950.00	105,905.79	405,858.98	1,277,091.02	24%
Maintenance Dept	940,834.00	68,895.51	258,847.70	681,986.30	28%
Street Dept	2,963,986.00	218,524.39	896,623.32	2,067,362.68	30%
Parks & Recreation	3,122,792.00	251,197.81	980,050.77	2,142,741.23	31%
Buildings & Grounds	2,526,900.00	129,687.24	972,098.43	1,554,801.57	38%
Debt Services	1,410,000.00	0.00	65,890.00	1,344,110.00	5%
Capital Expenditures	0.00	1,071,693.12	1,511,329.24	(1,511,329.24)	
Non-Departmental	64,563.00	1,859.37	5,236.68	59,326.32	8%
Total Expenditures	41,488,900.00	3,930,060.03	13,097,337.85	28,391,562.15	32%
Revenue Over / (Under) Expenditures	0.00	(2,890,696.49)	(6,362,104.62)	6,362,104.62	

**Town of Summerville
 Revenue and Expense Report**

		Current Budget	Current Period	Y-T-D Actual	Budget Balance	% of Budget
Property Taxes						
100-4-0000-10-101	Prior Year Taxes	320,000.00	39,163.27	89,209.80	230,790.20	28%
100-4-0000-10-102	Real Prop Taxes	14,300,000.00	1,182.71	426,949.13	13,873,050.87	3%
100-4-0000-10-103	Vehicle Prop Taxes	1,490,000.00	130,912.17	508,735.97	981,264.03	34%
100-4-0000-10-104	Homestead Taxes	0.00	0.00	0.00	0.00	
100-4-0000-10-106	Heavy Equipment Rental Tax	115,000.00	0.00	41,071.77	73,928.23	36%
		16,225,000.00	171,258.15	1,065,966.67	15,159,033.33	7%
Licenses Permits and Fees						
100-4-0000-20-202	Cable TV Franchise Fees	360,000.00	71,434.82	161,723.47	198,276.53	45%
100-4-0000-20-203	Electric & Gas Franchise Fees	1,800,000.00	0.00	0.00	1,800,000.00	0%
100-4-0000-20-210	Business Licenses	5,500,000.00	125,523.38	1,275,405.41	4,224,594.59	23%
100-4-0000-20-211	Business License Penalty	100,000.00	23,012.17	66,207.94	33,792.06	66%
100-4-0000-20-212	Business License Insurance	5,750,000.00	0.00	123,414.43	5,626,585.57	2%
100-4-0000-20-214	Telephone Licenses	90,000.00	0.00	221.26	89,778.74	0%
100-4-0000-20-216	Building Permits	950,000.00	49,925.00	437,762.37	512,237.63	46%
100-4-0000-20-2147	Re-Inspect Fees	2,500.00	150.00	1,346.00	1,154.00	54%
100-4-0000-20-218	Planning Fees	18,000.00	1,210.00	6,668.00	11,332.00	37%
100-4-0000-20-220	Tree Permit/Penalty	3,000.00	2,249.00	6,415.00	(3,415.00)	214%
100-4-0000-20-221	Stormwater Review Fees	75,000.00	5,240.00	36,370.00	38,630.00	48%
		14,648,500.00	278,744.37	2,115,533.88	12,532,966.12	14%
Court Fines & Fees						
	Municipal Court Fines	275,000.00	23,440.32	89,492.37	185,507.63	33%
State Revenues						
100-4-0000-30-301	Loc Opt Sales Tax Chas Cty	450,000.00	41,883.24	172,583.35	277,416.65	38%
100-4-0000-30-302	Loc Opt Sales Tax Berk Cty	1,600,000.00	188,514.09	774,027.15	825,972.85	48%
100-4-0000-30-311	Inventory Taxes	78,600.00	19,650.18	39,300.36	39,299.64	50%
100-4-0000-30-313	Manufacturer Tax Exemption	12,500.00	0.00	0.00	12,500.00	0%
100-4-0000-30-321	Aid To Subdivisions	1,200,000.00	0.00	298,310.81	901,689.19	25%
100-4-0000-30-325	Beverage Licenses	100,000.00	9,750.00	29,505.00	70,495.00	30%
		3,441,100.00	259,797.51	1,313,726.67	2,127,373.33	38%

Town of Summerville
Revenue and Expense Report

Miscellaneous Revenues		Current Budget	Current Period	Y-T-D Actual	Budget Balance	% of Budget
	PRT Grant Revenue		0.00	0.00	0.00	
100-4-0000-35-326	Special Events Misc. Income	3,000.00	2,130.00	2,410.00	590.00	80%
100-4-0000-35-351	Interest Income	100,000.00	0.00	804.25	99,195.75	1%
100-4-0000-35-352	Sale of Assets	75,000.00	0.00	911,754.33	(836,754.33)	1216%
100-4-0000-35-353	Parks and Playground Fees	25,000.00	2,412.00	11,399.50	13,600.50	46%
100-4-0000-35-355	Dorch Dist. 2 Reimbursement	780,000.00	0.00	22,139.80	757,860.20	3%
100-4-0000-35-360	Miscellaneous Income	100,000.00	4,158.55	2,486.43	97,513.57	2%
100-4-0000-35-362	Property Rental Fees	43,800.00	6,474.44	26,413.07	17,386.93	60%
100-4-0000-35-363	Cellular Tower Rental Fees	97,000.00	12,246.41	37,003.36	59,996.64	38%
100-4-0000-35-364	Report Fees	15,000.00	1,314.26	6,214.64	8,785.36	41%
100-4-0000-35-365	Administrative Fees	4,000.00	833.53	3,350.41	649.59	84%
100-4-0000-35-366	False Alarm Fees	14,000.00	0.00	90.00	13,910.00	1%
100-4-0000-35-370	Gahagan Field/Concessions	9,000.00	800.00	6,362.00	2,638.00	71%
100-4-0000-35-371	Regular League Fees	80,000.00	6,556.00	48,590.00	31,410.00	61%
100-4-0000-35-375	MISC Rev-RECC	140,000.00	16,866.25	58,791.85	81,208.15	42%
100-4-0000-35-376	P&R Prepackaged Concessions	10,500.00	719.25	2,371.75	8,128.25	23%
100-4-0000-35-377	P&R Prepared Concessions	0.00	72.50	147.25	(147.25)	
100-4-0000-35-380	Tennis Program Revenue	29,000.00	1,640.00	10,585.00	18,415.00	37%
		1,525,300.00	56,223.19	1,150,913.64	374,386.36	75%
Transfers In						
	Local Hat	3,000,000.00	249,900.00	999,600.00	2,000,400.00	33%
	State A Tax	60,000.00	0.00	0.00	60,000.00	0%
	Sanitation Fund	400,000.00	0.00	0.00	400,000.00	0%
	Stormwater Fund	269,000.00	0.00	0.00	269,000.00	0%
	ARP	1,645,000.00	0.00	0.00	1,645,000.00	0%
	Financing Sources	0.00	0.00	0.00	0.00	
		5,374,000.00	249,900.00	999,600.00	4,374,400.00	19%
Total Revenues General Fund		41,488,900.00	1,039,363.54	6,735,233.23	7,061,667.32	16%

AS OF 10/31/2022
UNAUDITED

Town of Summerville
Revenue and Expense Report

FYE: 06/2023
% OF YEAR COMPLETED: 33.42%

		October Actual	Y-T-D Actual
Impact Fees Res.			
212-4-4731-20-235	Parks and Rec Facilities	6,589.99	32,561.89
212-4-4731-20-267	Fire Facilities	7,953.48	39,299.01
212-4-4731-20-239	Municipal Facilities	10,603.04	52,691.76
		25,146.51	124,552.66
Impact Fees Comm.			
213-4-7733-20-237	Fire Facilities - Commerical	8,746.32	317,135.85
212-4-4731-20-267	Municipal Facilities - Comm	4,388.96	164,676.55
		13,135.28	481,812.40
	Total Revenues	38,281.79	606,365.06
Res. Imp. Fee Exp.			
212-5-4731-25-287	Shepard Park Expense	14,206.80	21,085.45
212-6-4731-13-520	Doty Park Improvements	0.00	40,319.00
212-6-4731-14-521	Rollins Equipment-Parks	0.00	111,625.00
		14,206.80	173,029.45
Comm. Imp. Fee Exp.			
213-6-4733-13-121	Improvements - Court	0.00	0.00
	Total Expenditures	14,206.80	173,029.45
	Net Revenues over Expenditures	24,074.99	433,335.61

AS OF 10/31/2022
UNAUDITED

Town of Summerville
Revenue and Expense Report

FYE: 06/2023
% OF YEAR COMPLETED: 33.42%

		October Actual	Y-T-D Actual
Local Hospitality Tax			
214-4-4741-20-221	Local H-Tax Revenue	399,322.04	1,873,867.97
214-4-4741-35-350	Special Event Sponsor	0.00	0.00
214-4-4741-35-354	Tourism Grants	0.00	0.00
		<u>399,322.04</u>	<u>1,873,867.97</u>
Total Expenses		337,861.96	1,801,213.14
Net Revenues over Expenses		<u>61,460.08</u>	<u>72,654.83</u>

Local Accomodations Tax			
216-4-4712-30-315	Local Accomodations Tax Revenue	31,894.12	148,773.94

Total HAT Revenues	431,216.16	2,022,641.91
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Budgeted Revenue	5,000,000.00
% of Budget Collected	40%

AS OF 10/31/2022
UNAUDITED

Town of Summerville
Revenue and Expense Report

FYE: 06/2023
% OF YEAR COMPLETED: 33.42%

	Current Budget	Current Period	Y-T-D Actual	Budget Balance	% of Budget
Stormwater Mgt. Fund					
500-4-4811-60-601					
Operating Revenues	2,340,000.00	2,983.89	11,049.56	2,328,950.44	0%
Expenditures	<u>2,084,557.00</u>	<u>126,016.59</u>	<u>522,912.59</u>	<u>1,561,644.41</u>	25%
Revenue Over / (Under)					
Expenditures	255,443.00	(123,032.70)	(511,863.03)	767,306.03	