

Mayor
Ricky Waring

Council Members:
Bob Jackson
Walter Bailey
Aaron Brown
Terry Jenkins
Kima Garten-Schmidt
William McIntosh



Town Administrator
Rebecca Vance

Town Clerk
Beth Messervy

Town Attorney
G.W. Parker

Town of Summerville

MINUTES -- PUBLIC WORKS COMMITTEE MEETING March 8, 2021

The meeting was called to order at 5:30pm by Committee member Walter Bailey. Committee member Bill McIntosh was present; Committee Chair Kima Garten-Schmidt was absent. Also in attendance was Director of Public Works Russ Cornette. Press and public were duly notified of the meeting. The meeting was held in person in Council Chambers at 200 South Main Street.

Mr. Cornette presented updates on the following projects:

a. Public Works Project Updates

- **Maple Street.** Michael Baker, Inc is currently conducting right-of-way acquisition for Maple Street and will be closing on the last property in the coming days. Final construction documents are prepared and was submitted to SCDOT for review in April 2020. SCDOT provided minor comments in October 2020. Baker addressed those comments and have resubmitted and is awaiting approval from SCDOT. The asbestos abatement of four properties that are to be demolished or moved is completed. Once we get the final reports and permits in hand these structures can be demolished or moved. There is a change order on tonight's Finance Committee agenda to conduct asbestos abatement for another property.
- **Cedar Street Extension.** Cedar Street Extension is in the preliminary design and permitting phase. Survey, environmental and preliminary design work is currently underway. The wetland Jurisdictional Determination was signed and submitted to the Army Corps of Engineers in August. All wetlands were deemed non-jurisdictional. Baker began working on completion of right-of-way plans.
- **Central Avenue Sidewalk Project.** J. Bragg Consulting, Inc was selected to design and permit the sidewalk project. Final plans for Phase 1 are currently being worked on and are expected to be completed soon.
- **West 5th South St Sidewalk.** The Town has a design contract with a consultant to design on this sidewalk project. Survey work has been completed, and preliminary design work is completed and was presented. Final construction plans are being prepared now.
- **Lee Street Sidewalk Project.** The Town has a design contract with a Mattern & Craig Consulting Engineers to begin design on this sidewalk project. Survey work has been completed and preliminary design work is completed.

Final plans are being completed now and the SCDOT encroachment permit was issued in January. Staff will need to acquire slope permissions from eight properties prior to construction beginning.

- **North Hickory Street Sidewalk.** Design is completed and has been submitted for permitting and railroad coordination. The railroad is still granted their approval for the sidewalk crossing the tracks. The environmental review is currently being conducted. When the environmental review is completed the project can be bid for construction.
- **Shepard Park Drainage.** Final design work is completed and the pond portion of the project is fully permitted. The Peters Street diversion portion of the project has secured permitting with SCDOT. Stormwater Department will begin installing the diversion pipe along Peters Street later this month. Staff received 10 bids on March 2 for the regional stormwater pond. This item is on tonight's finance committee agenda for approval.
- **US-78 North Summerville Drainage Study.** Staff submitted and presented the final flood study to the committee in January 2021. Staff just received a proposal for stormwater management ordinance in this drainage basin. This proposal was recently approved and work will be underway soon. Staff has also contacted an appraiser to appraise the properties to determine their value.
- **Springview Lane Oakbrook Drainage Study.** Survey was completed and submitted for this project in June. The Preliminary report was received in June 19. Recommendations are to acquire drainage easements and construct a detention pond behind the SC Department of Mental Health facility on Springview Lane. Final report was submitted in late August. Survey work has been completed to begin design of the proposed pond. Design work has begun and staff received preliminary pond drawings today. Final construction drawings are expected in April.

b. Floodplain Management Ordinance Update Charleston County FEMA Floodplain maps were updated on January 29, 2021. Since Summerville has properties in Charleston County, the state floodplain coordinator's office and FEMA require Summerville to update their floodplain ordinance and reference the new maps. The ordinance is proposed to be updated to include the Berkeley County maps as well. The ordinance amendment to the UDO will be on Thursday's council agenda for first reading.

c. Berlin Myers Parkway Update. Staff attended a virtual meeting SCDOT and HDR engineers and project managers last Tuesday, March 2. SCDOT has been working on mitigation strategies along the Sawmill Branch Canal which has resulted in benching along the canal downstream of the project from near Greenwave Blvd to Dorchester Road. The additional mitigation has had positive results on affected properties by greatly decreasing the number of properties and structures affected by increased water surface elevations due to the project. This proposed change will result in the need for another public meeting. The public meeting will be hosted on the SCDOT website and will begin on March 30 and go for approximately two weeks. The Engineering Department has agreed to accept in-person scheduled meetings with citizens that would like to review the project material. The benching along the canal will be achieved by a separate contract from the roadway construction contract. SCDOT has requested that the Town of Summerville assist in administering this contract. This portion of the project will likely be funded from DCTA funds. Mayor

Waring stated that he would like the Summerville citizens to send in their comments regarding the project at one of the SCDOT's public hearings.

d. Palmetto Row Stop Sign Request. Staff and the Mayor received requests from homeowners in the Palmetto Row subdivision for a stop sign at the intersection of Grand Palm Lane and Silver Palm Lane. Staff reported that the Police Department did a speed study in August 2020, and the results did not warrant a stop sign at that location. Therefore, staff's recommendation was to deny the stop sign request. Mr. Jenkins stated that he would like to go out to see the intersection. Another speed study will be implemented in the neighborhood. No decision on the stop sign was made at the meeting.

e. Stormwater Projects Update


a Robynwyn Drainage. Stormwater crews have been regrading roadside and outfall ditches as well as replacing driveway pipes in Robynwyn for several months. This project consisted of addressing each road in the Robynwyn subdivision to ensure the ditches flow properly reducing standing water and localized flooding. All roadside ditch work has been completed.

b Corey Woods Drainage. Staff identified areas in Corey Woods Subdivision that needed significant maintenance. Two undersized pipes were removed from the canal in Hurricane Branch several months ago. A new upgraded driveway pipe was recently delivered and will be installed at the end of Longleaf Drive upstream of the two pipes that were removed. Crews have cleaned ditches around Five Iron Drive and behind Four Iron Drive. Areas remaining are behind Six Iron Drive. There are also plans to line pipes under Woodward and Six Iron for preservation purposes. A tree contractor began to remove trees from ditches in January, and has nearly completed all the tree removals. Stormwater crews have begun coming behind the tree contractor to clean these ditches. This work will significantly improve the drainage situation in Corey Woods when completed.

c Salisbury Drive Drainage. Staff recently acquired drainage easements from three properties near Salisbury Drive. Crews began working to install the new pipe in these easements that will address an ongoing drainage issue. This work is currently underway and will be completed later this month.

There being no further business, Mr. McIntosh made a motion, seconded by Mr. Bailey, to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 5:55pm.

Respectfully submitted,


Beth Messervy, Town Clerk

**TOWN OF SUMMERVILLE
FINANCE COMMITTEE REPORT
March 8, 2021**

The Finance Committee met on Monday, March 8, 2021. Present were Mayor Waring and Committee members Bob Jackson, Aaron Brown, Walter Bailey, Terry Jenkins and Bill McIntosh. Councilmember Kima Garten-Schmidt was absent. Also present were Town Clerk Beth Messervy and Town Attorney G.W. Parker. Other staff members, members of the press and members of the public were duly notified. The meeting was held in Council Chambers at 200 S. Main Street.

Welcome	Mayor Waring called the meeting to order at 5:56pm.
Presentation of Financial Report	Andrew Shelton presented the February 2021 financial report. The report was accepted as information. Mayor Waring addressed the Council and staff regarding communication.
Vehicle Surplus	Mr. Brown made a motion, seconded by Mr. McIntosh to approve the surplus of vehicle PD21 A 2000 model year Speed Monitoring Trailer (Police Department). The motion carried unanimously.
Financial Requisitions	<p>Mr. Jackson made a motion, seconded by Mr. Jenkins to approve a purchase order to The Office People in the amount of \$84,918.95 for audio and visual upgrades to Council Chambers. This is on a State Contract. Funds to come from Budgeted Funds. Request from Information Technology Department. The motion carried 6-1, with Mr. McIntosh voting in opposition.</p> <p>Mr. Jackson made a motion, seconded by Mr. Bailey, to approve a purchase order to ACS in the amount of \$89,803 for in-shop exhaust ventilation. Funds to come from budgeted capital. Request from the Maintenance Department. The motion carried unanimously.</p> <p>Mr. Brown made a motion, seconded by Mr. Jenkins, to approve a purchase order in the amount of \$48,850.85 to Vigilant Solutions LLC for ALPRs (automatic license plate readers). Funds to come from Budgeted Funds. This is state contract pricing. Request from the Police Department.</p> <p>Mr. Jenkins made a motion, seconded by Mr. McIntosh, to use \$150,000 from Hospitality Fund Balance to complete the proposed Saul Alexander playground project. Funds will be used for installation of sidewalks, playground equipment, and safety surfacing. Request from Parks and Recreation Department. Amy Evans, the Parks and Recreation Director, answered questions from Council regarding the project. Mr. Jackson made a motion, seconded by Mr. Jenkins, to postpone the item until the Council meeting on Thursday, March 11, 2021. The motion to postpone carried.</p>

Mr. Jackson made a motion, seconded by Mr. Jenkins, to postpone the following item until the Council meeting on Thursday, March 11, 2021: Authorization for Parks and Recreation Director to negotiate a contract with Cunningham Recreation for the Saul Alexander playground project, amount not to exceed approved funding. The motion to postpone carried unanimously.

Mr. Brown made a motion, seconded by Mr. Jenkins, to award the Germantown Regional Stormwater pond project (Shepard Park drainage) to Sea Island Land Development for the amount of \$481,772. This project was publicly advertised and sealed bids were collected. Funds to come from \$300,000 of Stormwater Budgeted Funds and an additional \$181,772 to come from Stormwater Fund Balance. The motion carried unanimously.

Mr. Brown made a motion, seconded by Mr. Jenkins, to approve a change order for Sanders Brothers Construction to repair and pave a portion of Maple Street between US-78 and near Shamrock Drive in the amount of \$54,000. The Town has an open PO with this company with approximately \$16,000 left to spend. Funds to come from unallocated budgeted funds. Director of Public Works Russ Cornette explained that the precise bid amount came in at \$62,605.10. Some discussion followed. Mr. Brown made a motion, seconded by Mr. McIntosh to amend the original requisition to reflect the corrected amount. Because this was an emergency circumstance, Council was able to vote on the amendment with a 2/3 vote. The motion to amend carried unanimously. The original motion as amended carried unanimously.

Mr. McIntosh made a motion, seconded by Mr. Jenkins, to approve a change order for Eastern Environmental, Inc. to perform asbestos abatement services for the amount of \$3,975 of 701 North Maple Street for the Maple Street Road Project. Funds will come from roadway bond proceeds. The Town has an open PO with this company for other properties they abated for the Town. Some discussion followed. The motion carried unanimously.

Adjourn

There being no further business, Mr. McIntosh made a motion, seconded by Mr. Jackson, to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 6:41pm.

Respectfully submitted,


Beth Messervy
Town Clerk