

**PLANNING AND DEVELOPMENT COMMITTEE**

**REPORT** for  
January 10, 2022  
5:30 PM

The Planning and Development Committee of Town Council met on January 10, 2022 immediately following the Special Council Meeting. The meeting was held in the Council Chambers of Town Hall, 200 S. Main Street, Summerville, SC. Committee members present included Chairman Bill McIntosh, Council District 4, and Terry Jenkins, Council District 2. Bob Jackson, Council District 6, participated via Zoom. Staff members present included Jessi Shuler, AICP, Director of Planning and other Town staff.

The meeting was called to order at 5:36 PM by Mr. McIntosh.

**Annexation:**

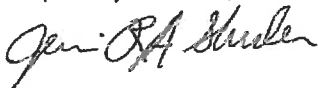
Ms. Shuler introduced petition by South Pointe Ventures, A South Carolina General Partnership, to annex Dorchester County TMS# 138-00-00-015, approximately 15.7 acres, located at South Pointe Boulevard and E. 5th North Street; currently zoned TRM, Transitional Residential District, in Dorchester County, and will be zoned MF-R, Multi-family Residential, upon annexation into the Town of Summerville's municipal limits. (Council District 2). She stated that the Planning Commission held a public hearing and unanimously voted down a recommendation for approval at their meeting on December 20, 2021. Mr. Jackson noted that he had received more letters in opposition to this agenda item than anything else in a long time, and he tends to agree with their assessment. He made a motion to move the item to full Council with a recommendation for denial. Mr. McIntosh made the second, and the motion passed unanimously.

**UDO Amendment:**

Ms. Shuler then introduced the proposed amendments to the Summerville Unified Development Ordinance, Chapter 3, Section 3.4.2.D.3 – Manufactured Housing Design Standards. She stated that the Planning Commission held a public hearing and recommended approval at their meeting on December 20, 2021. Mr. McIntosh asked Ms. Shuler to briefly explain the changes. Ms. Shuler explained that there were two minor changes to the design standards for manufactured homes. The first change is to remove the requirement for a six inch roof overhang, as it had been brought to staff's attention that manufactured homes of a certain age did not have an overhang and could not have one added due to structural limitations. The second change is to remove the requirement that all of the equipment be removed from the bottom of the manufactured home and to require that it either be removed or fully screened. Mr. McIntosh asked if screening had to be a certain material, and Ms. Shuler responded that certain materials were noted in the ordinance including brick, metal, etc., but it could not be an open material like lattice. Mr. McIntosh questioned the reasoning for the change to the roof overhang, and Ms. Shuler explained that staff didn't want to prohibit someone from being able to move an existing older manufactured home that is still allowed by building code to a different lot in Town just because it didn't have a six inch overhang. Mr. Jenkins asked if that was the intention of the change, why not just keep the overhang requirement and change the ordinance to allow existing manufactured homes in Town without an overhang to be moved somewhere else in Town legally. Mr. Jackson agreed with Mr. Jenkins about allowing manufactured homes without an overhang already in Town to be moved elsewhere in Town. Following the discussion, Mr. Jenkins made a motion to move this item to full Council with a change in the language to leave the six inch overhang requirement, but allow manufactured homes with less than a six inch overhang located in the Town as of February 1, 2022 to be moved elsewhere within Town limits. Mr. Jackson made the second, and the motion passed 2 to 1 with Mr. McIntosh voting in opposition.

Following no additional business or discussion, the meeting was adjourned at 5:50 PM on a motion by Mr. Jenkins, and a second by Mr. Jackson.

Respectfully submitted,



Jessi Shuler, AICP  
Director of Planning

January 11, 2022

# TOWN *of* SUMMERVILLE

## FINANCE COMMITTEE REPORT


### January 10, 2022

The Finance Committee met on Monday, January 10, 2022. Present were Mayor Waring and Committee members Bill McIntosh, Aaron Brown, Kima Garten-Schmidt, Bob Jackson, Russ Touchberry, and Terry Jenkins. Committee member Bob Jackson attended the meeting via Zoom. Also present were Town Administrator Lisa Wallace and Town Attorney G.W. Parker. Town Clerk Beth Messervy attended the meeting via Zoom. Other staff members, members of the press and members of the public were duly notified. The meeting was held in Council Chambers on the third floor of the Annex Building at 200 S. Main Street and livestreamed from the Town's web site.

<b>Welcome</b>	Mayor Waring called the meeting to order at 5:51pm.
<b>Presentation of Financial Report</b>	Rhonda Moore presented the December 2021 financial report. The report was accepted as information.
<b>Continuation of CIP/Impact Fee Study</b>	Ms. Wallace answered more questions regarding the proposed Capital Improvements Plan and Impact Fee Study. Mr. McIntosh requested that first reading of the ordinance to adopt the Capital Improvements Plan be added to the agenda for the Thursday, January 13, 2022 Council meeting.
<b>Surplus Vehicles</b>	Mr. Jenkins made a motion, seconded by Ms. Garten-Schmidt, to surplus and sell the following equipment from the Parks and Recreation Department: 2002 EZGO ST350 Workhorse RM 11, 2005 TORO WORKMAN RM 16, and 2005 John Deere HPX Gator RM 38. The motion carried unanimously.
<b>Financial Requisitions</b>	<p>Mr. Brown made a motion, seconded by Mr. Jenkins, to issue a purchase order to Performance Automotive Group for 1 Dodge RAM Police pickup truck on State Contract totaling \$30,699.50. To be funded from lease purchase funds. Request from Police Department. The motion carried unanimously.</p> <p>Ms. Garten-Schmidt made a motion, seconded by Mr. Jenkins, to issue a purchase order to E&amp;D Contracting Services, Inc in the amount \$26,700.00 for the painting of the traffic mast arms at the intersection of Richardson Avenue and Main Street. Funds to come from budgeted capital road improvements. Request from Public Works Department. Some discussion followed. The motion carried unanimously.</p> <p>Ms. Garten-Schmidt made a motion, seconded by Mr. Brown, to approve funds from budgeted HTAX for annual July 4 fireworks event (Monday, July 4, 2022) in the amount of \$19,000 to be paid to Pyro Shows East Coast, Inc. upon receipt of the invoice(s). The motion carried unanimously.</p>

<b>Executive Session</b>	<p>Mr. Jenkins made a motion to enter into Executive Session to discuss contractual matters related to audit services. The motion carried, and the Committee entered into Executive Session at 6:18pm.</p> <p>The Committee reconvened at 6:42pm. Town Attorney GW Parker stated that the Committee met in Executive Session to discuss contractual matters related to audit services, and that no action was taken in Executive Session.</p>
<b>Other Business</b>	N/A
<b>Discussion of Items for Council Agenda</b>	<p>Mr. McIntosh requested that discussion of ARP funds (Home Repairs and Weatherization for LMI Communities and Assistance to First Time Homebuyers (Workforce Housing Program) be added to the Thursday Council agenda. Ms. Garten-Schmidt seconded his request. Town Attorney GW Parker asked that a contractual matter relating to an extension of the purchase of the hotel property be added to Executive Session for the Thursday Council meeting.</p>
<b>Adjourn</b>	<p>Mr. Touchberry made a motion, seconded by Mr. Jenkins, to adjourn. The motion carried, and the meeting adjourned at 6:45pm.</p>

Respectfully submitted,

  
Beth Messervy  
Town Clerk