



TOWN OF SUMMERVILLE PARKS & RECREATION DEPARTMENT

"Creating Sense of Place Through Parks & Play"

TO: Beth Messervy, Town Clerk

CC: Lisa Wallace, Town Administrator

FROM: Amy Evans, Parks & Recreation Director

DATE: March 7, 2023

RE: March Parks & Recreation Committee Minutes

The Parks & Recreation Committee met on Monday, March 6, 2023 in the Council Chambers of the Town Hall Annex. Chairman Bob Jackson, who attended virtually, and committee members Aaron Brown and Kima Garten-Schmidt participated in the meeting. The meeting was called to order at 5:30 PM.

Ms. Evans proposed to add "Town of Summerville" to the empty wall in Hutchinson Square. A picture of the proposed site was shown. The committee members expressed support for the addition.

Ms. Evans provided a short report on part-time staffing issues that the Parks and Recreation Department has been experiencing. The part-time evening positions have remained unfilled for extended periods of time. This creates a significant amount of overtime each week. The hours required vary week to week based on events, rentals, and daylight hours. Ms. Evans hopes to have some possible solutions for Council to consider in the budget workshops for next year.

Project Updates:

1. Herbert H. Jessen: Restroom building is scheduled for installation the week of April 10th.
2. Doty Park: All six tennis courts were resurfaced in February and are now reopen.
3. Saul Alexander Park: Summerville Parks Foundation did receive the donation for the court renovation project. There is interest from the community to add a shade structure for seating. Ms. Evans has spoken to some of the community members about fundraising for the canopy. The committee had no objections to adding this to the scope of the project if the funds were raised by the community.

With no other business to discuss, Ms. Garten-Schmidt made a motion (seconded by Mr. Brown) to adjourn. Motion passed unanimously and the meeting adjourned at 5:36 PM.

Sincerely,
Amy Evans
Parks & Recreation Director
Town of Summerville

PLANNING AND DEVELOPMENT COMMITTEE

REPORT for
March 6, 2023
5:30 PM

The Planning and Development Committee of Town Council met on March 6, 2023. The meeting was held in the Council Chambers of Town Hall, 200 S. Main Street, Summerville, SC. Committee members present included Terry Jenkins, Council District 2; Russ Touchberry, Council District; and Bob Jackson, Council District 6. Staff members present included Jessi Shuler, AICP, Director of Planning and other Town staff.

The meeting was called to order at 5:36 PM immediately following the Parks and Recreation Committee meeting.

UDO Amendments:

Mr. Jenkins asked Ms. Shuler to introduce all four proposed amendments together. Ms. Shuler introduced the following proposed amendments: Ordinance to amend the Unified Development Ordinance, Chapter 3, to provide an "Event Venue" use and provide for the districts in which it is allowed in Section 3.3, and to provide for the applicable conditions to allow the use in Section 3.4. She stated that Planning Commission held a public hearing and made a recommendation for approval at their meeting on February 27, 2023. Ordinance to amend the Unified Development Ordinance Chapter 13, Section 13.3.5 to provide that the seven-member Design Review Board is to be comprised in part, of one architect, to include a landscape contractor in Section 13.3.5(b)(2) and three at-large seats. She stated that Planning Commission held a public hearing and made a recommendation for approval at their meeting on February 27, 2023 and that Council gave first reading at their meeting on January 12, 2023. Ordinance to amend the Unified Development Ordinance, Chapter 13, Section 13.8.2(A)(4) to exclude demolition of noncontributing accessory structures. She stated that Planning Commission held a public hearing and made a recommendation for approval at their meeting on February 27, 2023. Ordinance to amend the Unified Development Ordinance, Chapter 15, Definitions, to provide the definition for "Event Venue" and correct the definition for "Utility Pole." She stated that Planning Commission held a public hearing and made a recommendation for approval at their meeting on February 27, 2023. Ms. Shuler then briefly explained each proposed amendment. Mr. Jackson made a motion to recommend approval of all the amendments to full Council, and Mr. Touchberry made the second. Mr. Jenkins called for the question, and the motion passed unanimously.

Following no additional business or discussion, the meeting was adjourned at 5:40 PM on a motion by Mr. Touchberry, and a second by Mr. Jackson.

Respectfully submitted,



Jessi Shuler, AICP
Director of Planning

March 7, 2023

TOWN *of* SUMMERVILLE, SC

FINANCE COMMITTEE REPORT

March 6, 2023

The Finance Committee met on Monday, March 6, 2023. Present were Mayor Waring and Committee members Bill McIntosh, Kima Garten-Schmidt, Aaron Brown, Bob Jackson (via Zoom) Russ Touchberry and Terry Jenkins. Also present were Town Administrator Lisa Wallace, Town Attorney G.W. Parker, and Town Clerk Beth Messervy. Other staff members, members of the press and members of the public were duly notified. The meeting was held in Council Chambers on the third floor of the Annex Building at 200 S. Main Street and livestreamed from the Town's web site.

Welcome	Mayor Waring called the meeting to order at 5:41 pm.
Presentation of Financials	Finance Director Rhonda Moore presented the February 2023 financial report. She also presented two graphical representations of Budgeted FY23 revenues as compared to audited revenues for FY22.
Financial Requisitions	<p>Mr. Jenkins made a motion, seconded by Ms. Garten-Schmidt, to group together the financial requisitions that were part of the capital purchases plan approved by the Finance Committee at their February 6, 2023 meeting (Items 1-8 and 13-14). The motion carried unanimously. Mr. Jenkins made a motion, seconded by Ms. Garten-Schmidt, to authorize the purchase orders for items 1-8 and 13-14 (see below). Some discussion followed. The motion carried 6-1 with Mr. McIntosh voting in opposition.</p> <ol style="list-style-type: none"> 1. Authorization to issue a purchase order to Akins Ford in the amount of \$86,023 for one 2023 Crew Cab Dodge Ram 4500; purchased on State Contract; request from Parks and Recreation Department; funds to come from HTAX (part of capital purchases plan approved at February 6, 2023 Finance Committee meeting) 2. Authorization to issue a purchase order (#1 of 2) to Akins Ford in the amount of \$116,977 for one 2023 Ford F750 with 20' dump; purchased on State Contract; request from Streets Department; funds to come from Impact Fees (part of capital purchases plan approved at the February 6, 2023 Finance Committee meeting) 3. Authorization to issue a purchase order (#2 of 2) to Akins Ford in the amount of \$116,977 for one 2023 Ford F750 with 20' dump; purchased on State Contract; request from Streets Department; funds to come from Impact Fees (part of capital purchases plan approved at the February 6, 2023 Finance Committee meeting) 4. Authorization to issue a purchase order to Blanchard Machinery Company (Blanchard CAT) in the amount of \$215,718 for a new Cat model 920 compact wheel loader. Request from Streets Department; Funds to come from Impact Fees (part of capital purchases plan approved at the February 6, 2023 Finance Committee meeting) 5. Authorization to issue a purchase order to Love Chevrolet Company in the amount of \$271,799.50 for five 2023 Chevrolet Tahoes and all their upfitting/stripping; request from the Police Department. Funds to come from HTAX (part of capital purchases plan approved at February 6, 2023 Finance Committee meeting)

6. Authorization to issue a purchase order to Motorola Solutions in the amount of \$60,051.08 for five M500 In-Car Video Systems and five APX Remote Heads; request from the Police Department. Funds to come from HTAX (part of capital purchases plan approved at February 6, 2023 Finance Committee meeting)

7. Authorization to issue a purchase order to USAT, LLC in the amount of \$12,611.10 for five Sierra Wireless Airlink Devices, Vehicle Routers, Router Accessories, Cables, and Cloud Management Software; request from the Police Department. Funds to come from HTAX (part of capital purchases plan approved at February 6, 2023 Finance Committee meeting)

8. Authorization to issue a purchase order to Motorola Solutions in the amount of \$151,285.84 on behalf of the SPD for fourteen APX6000 Portable Handheld Radios and eight APX6000XE Portable Handheld Radios for SFR; request from Summerville Public Safety Communications. Funds will come from ARPA. (part of capital purchases plan approved at February 6, 2023 Finance Committee meeting)

13. Authorization to issue a purchase order in the amount of \$48,500 to Brannen Motor Company for the purchase of 1500 Chevrolet Pick-up truck from ARPA. Request from Fire and Rescue. (part of capital purchases plan approved at February 6, 2023 Finance Committee meeting)

14. Authorization to issue a purchase order in the amount of \$44,960.06 to Rhinehart Fire Service for the purchase of 4 Air packs with spare cylinders from ARPA. Request from Fire and Rescue. (part of capital purchases plan approved at February 6, 2023 Finance Committee meeting)

Mr. McIntosh made a motion, seconded by Mr. Jackson, to issue a purchase order to Motorola Solutions in the amount of \$54,562.82 for Motorola Body Worn Camera replacements; request from the Police Department. Funds to come from the general fund and are fully reimbursable from an SCDPS grant. The motion carried unanimously.

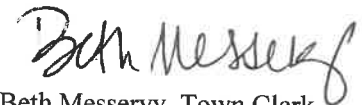
Mr. McIntosh made a motion, seconded by Mr. Brown, to issue a purchase order to Vigilant Solutions, LLC in the amount of \$75,430.00 for annual ALPR Subscription Service; request from the Police Department. Funds to come from budgeted general funds of the Police Department. The motion carried unanimously.

Mr. Jackson made a motion, seconded by Mr. Jenkins, to authorize the Town Administrator to enter into a contract with GEL for Professional Services for the Summerville Ashley River Preserve up to the amount of \$234,535. Funds to come from fund balance and be reimbursed with Oakbrook TIF bond proceeds. Request from the Parks and Recreation Department. Some discussion followed. The motion carried unanimously.

Mr. Brown made a motion, seconded by Mr. Jenkins to issue a purchase order to STI Turf Care in the amount of \$41,085.86 for two SCAG zero-turn mowers. This is on state contract. Funds to come from Hospitality Funds. Previously approved purchase order #22-5094 in the amount of \$22,730.58 for one mower was voided due to non-delivery of ordered equipment. Request from the Parks and Recreation Department. The motion carried unanimously.

	<p>Mr. Jackson made a motion, seconded by Ms. Garten-Schmidt, to issue a purchase order for \$1,993,275.96 for Banks Construction Company for the pavement reconstruction of Midland Parkway. Funds will be reimbursed from the Dorchester County Transportation Committee for \$850,000 and reimbursed from Dorchester County for \$1,143,275.96 contingent on the approval of an Intergovernmental Agreement with Dorchester County. Request from Public Works Department. Some discussion followed. The motion carried unanimously.</p> <p>Ms. Garten-Schmidt made a motion, seconded by Mr. Jenkins, to issue a purchase order for \$184,279.66 for Infrastructure Consulting & Engineering for Construction Engineering Inspection Services for the Midland Parkway Project. Funds will be reimbursed from Dorchester County for \$184,279.66 contingent on the approval of an Intergovernmental Agreement with Dorchester County. Request from Public Works Department. The motion carried unanimously.</p>
Authorization of Agreement	<p>Mr. McIntosh made a motion, seconded by Mr. Brown, to authorize the Town Administrator to enter into an Intergovernmental Agreement with Dorchester County for the funding of the pavement reconstruction of Midland Parkway.</p>
Adjourn	<p>Mr. Jenkins made a motion, seconded by Mr. McIntosh, to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 6:03pm.</p>

Respectfully submitted,



Beth Messervy, Town Clerk