



TOWN OF SUMMERVILLE PARKS & RECREATION DEPARTMENT

"Creating Sense of Place Through Parks & Play"

TO: Beth Messervy, Town Clerk

CC: Lisa Wallace, Town Administrator

FROM: Amy Evans, Parks & Recreation Director

DATE: April 12, 2022

RE: April Parks & Recreation Committee Minutes

The Parks & Recreation Committee met on Monday, April 11, 2022 in the Council Chambers of the Town Hall Annex. Committee members Kima Garten-Schmidt and Aaron Brown participated in the meeting. Chairman Bob Jackson attended the meeting electronically. Ms. Garten-Schmidt called the meeting to order at 7:10 PM.

- 1) Ms. Evans provided a brief overview of the maintenance issues at the Cuthbert Community Center. It was decided that this topic would be discussed further at the budget retreat.
- 2) Ms. Evans provided project updates.
 - a.) Summerville Preserve
 1. Phase I- IPW Construction is waiting on the wetland permit to be able to pave the parking lot.
 2. Phase II- The Mayor, Senator Bennett, staff and representatives from Council, Collins Engineers, GEL, and ASRAC met with representatives from OCRM on March 28th 2022 regarding the installation of boardwalks and fishing piers. A solution was reached. The Town will need to subdivide the land into multiple parcels. This subdivision will be coming before Council for approval in the next few months.
 - b.) Resurfacing projects-Azalea tennis courts were completed and reopened March 4th 2022. Wassamassaw basketball courts were completed and reopened in February.
 - c.) E Richardson Trailhead-Staff created a parking lot at the E Richardson Trailhead. Additional improvements including new signage and a bike repair station have been ordered.

- d.) Shepard Park- Stormwater dredged the pond in Shepard Park. In the next month, we plan to install the playground piece that was kept from Saul Alexander Playground.
- 3) Ms. Evans shared that staff is exploring the creation of a 501c3 foundation to support and enhance Town of Summerville parks.
- 4) A community input meeting was held on March 29, 2022 at the Summerville Skatepark. 39 people attended this meeting. There was a lot of enthusiasm and excitement.
- 5) Ms. Evans provided a special events update. Flowertown was a huge success. 36 Parks and Streets staff worked the three-day festival to ensure a clean event. Parks also hosted the first Concert on the Square event for 2022 on March 25th. In April, we have the first free movie and the second Concert on the Square event scheduled.

With no other business to discuss, Mr. Brown made a motion (seconded by Ms. Garten-Schmidt) to adjourn. Motion passed unanimously and the meeting adjourned at 7:14 PM.

Sincerely,

Amy Evans
Parks & Recreation Director
Town of Summerville

PLANNING AND DEVELOPMENT COMMITTEE

REPORT for
April 11, 2022
5:30 PM

The Planning and Development Committee of Town Council met on April 11, 2022. The meeting was held in the Council Chambers of Town Hall, 200 S. Main Street, Summerville, SC. Committee members present included Terry Jenkins, Council District 2, and Russ Touchberry, Council District 3. Bob Jackson, Council District 6, attended via Zoom and voted electronically. Staff members present included Jessi Shuler, AICP, Director of Planning and other Town staff.

The meeting was called to order at 7:14 PM immediately following the Parks and Recreation Committee meeting.

Annexation:

Ms. Shuler introduced the petition by Charleston Capital Corporation to annex Dorchester Co. TMS# 145-06-06-004, located off Paradise Point and totaling approximately 1.584 acres. Currently zoned CG, General Commercial in Dorchester County and will be zoned G-B, General Business, upon annexation into the Town of Summerville's municipal limits. (Council District 3) Mr. Jenkins asked for a brief explanation of the location of this property. Ms. Shuler referenced the map exhibit and explained that Paradise Point was a small road on the right off of Bacon's Bridge Road just past the Harris Teeter shopping center that led back to townhomes. Mr. Touchberry made a motion to move the item to full Council with a recommendation for approval. Mr. Jenkins made the second, and the motion passed unanimously.

Following no additional business or discussion, the meeting was adjourned at 7:16 PM on a motion by Mr. Jenkins, and a second by Mr. Touchberry.

Respectfully submitted,



Jessi Shuler, AICP
Director of Planning

April 12, 2022



PUBLIC SAFETY COMMITTEE

Minutes from April 11, 2022 Meeting

The meeting was called to order at 7:16pm. Committee members Aaron Brown, Terry Jenkins, and Bill McIntosh were present.

Police Chief Doug Wright addressed the first item on the agenda: enforcement of current noise ordinance. Chief Wright stated that the officers are frustrated with using the \$300 decibel level readers that the department purchased, because the maximum decibel levels in the current ordinance are unattainable. While the current maximum decibel level during daytime hours is 60, the microphone at the meeting and also a Tesla electric car were over 60 decibels. He stated that the ordinance is too specific in naming a maximum decibel level. Chief Wright asked that Council repeal this section of the ordinance.

Chief Wright provided more examples of the current maximum decibel levels being violated by everyday sounds, including all downtown Hutchinson Square events. Mr. Jenkins stated that he hears the loud vehicles from his house, and he is not suggesting that the Police Department “stake out” certain streets to catch noise ordinance violators. Chief Wright assured Mr. Jenkins that a police officer could pull over a truck with a loud muffler, for example, without the decibel reader.

After some discussion, Mr. Jenkins offered to get with Chief Wright and the Town Attorney to draft a proposed amendment regarding enforcement of the noise ordinance.

Chief Wright presented the Summerville Police Department’s quarterly report. He detailed the number and scope of calls received by the department as well as the number of crisis intervention team responses for the quarter. Chief Wright explained why the Department has so many overtime hours, breaking down each Town-run event with overtime hours explained. Chief Wright reviewed police grants received and applied for, and he reported that the department had no vacancies for employment.

Chief Richard Waring presented the Fire and Rescue Department’s quarterly report, including the department’s incident response numbers. Chief Waring reported that the recruit graduation is going to be held on May 13th at the Rollins Edwards Community Center and encouraged everyone to attend. He went over some addition highlights

regarding equipment and training. Chief Waring reported that he took a team approach to preparing a proposed budget for 2022-2023. He also reported that the department had 12 personnel working the Flowertown Festival this year.

There being no further business, the meeting adjourned at 7:50pm on motion from Mr. Jenkins.

Respectfully submitted,



Beth Messervy, Town Clerk

Mayor
Ricky Waring



Town Administrator
Lisa Wallace

Council Members:
Bob Jackson
Russ Touchberry
Aaron Brown
Terry Jenkins
Kima Garten-Schmidt
William McIntosh

Town Clerk
Beth Messervy

Town Attorney
G.W. Parker

TOWN *of* SUMMERVILLE

PUBLIC WORKS AND COMMITTEE ON WATER SUPPLY April 11, 2022

The meeting was called to order at 7:52pm by Chairperson Kima Garten-Schmidt. Present were members Kima Garten-Schmidt, Bill McIntosh, and Russ Touchberry; Mr. Russ Cornette, Town Engineer and Public Works Director, was also present.

Mr. Cornette asked if the Committee had any thoughts on a proposal by Channel 2 for a camera to be placed on the roof of the Town Hall or Annex building for broadcast of Hutchinson Square. Mr. Touchberry stated that it would be a positive opportunity for publicity but asked for any concerns from staff and committee members. Mr. Cornette pointed out that the broadcast might be sponsored by a private business, and expressed his concern that the Town would not have a say in who sponsors it. Mr. Cornette stated that he would sit down with Channel 2 to discuss the details and bring a report back to Council for consideration.

Mr. Cornette presented a proposed amendment to Chapter 22 – Water Management, Section 22-124 – Stormwater Control. The existing and proposed language was shown on the screen. Some discussion followed. Mr. McIntosh made a motion, seconded by Mr. Touchberry, to move the item to full Council for first reading with a recommendation for approval. The motion carried.

There being no further business, Mr. Touchberry made a motion, seconded by Mr. McIntosh, to adjourn. The motion carried unanimously, and the meeting adjourned at 8:00pm.

Respectfully submitted,


Beth Messervy, Town Clerk

PLANNING AND DEVELOPMENT COMMITTEE

Special Meeting Minutes for

April 4, 2022

3:00 PM

The Planning and Development Committee of Town Council met on April 4, 2022 for a special meeting. The meeting was held in the Annex Training Room of Town Hall, 200 S. Main Street, Summerville, SC. Committee members present included Terry Jenkins, Council District 2; Russ Touchberry, Council District 3; and participating via phone was Bob Jackson, Council District 6. Staff members present included Jessi Shuler, AICP, Director of Planning; Lisa Wallace, Town Administrator; Tim Macholl, Zoning Administrator; Becca Zimmerman, Planner II, and other Town staff.

The meeting was called to order at 3:00 PM.

Lodging (short term rentals) regulations:

Mr. Jenkins briefly explained why this issue is being brought before the Committee, and Ms. Shuler provided more detail regarding some inconsistencies in the use chart in regards to lodging uses, specifically in the N-MX zoning district. Based on the discussion of the lodging uses and the conditions required for approval, the Committee members recommended that staff work on drafting additional conditions for short term rentals and inns in the N-MX zoning district. These conditions should take into account the current use of the property (residential versus commercial) and the current uses of the adjacent properties. Once the language is drafted by staff, it will be emailed to the Committee members for review and then proceed through the ordinance amendment process.

Accessory structure regulations:

Ms. Shuler then detailed the issues that staff has been encountering with accessory structures since the removal of the size restriction in the UDO amendments that were approved in August. Specifically, the main issues are concerning stormwater runoff onto adjacent properties in relation to the review process, which historically was not as robust for accessory structures due to their limited size. Ms. Shuler explained that accessory structures' sizes were limited even prior to the adoption of the UDO and even in the UDO, the size of ADUs is still restricted. Ms. Zimmerman noted that this discrepancy provides a loophole for building a larger ADU after the fact. Ms. Shuler stated that staff recommends that a size restriction be put back in place for accessory structures, and provided some suggested language that included exceptions based on lots size and distance from property lines. Following discussion of the suggested language, the Committee members recommended that language be drafted that differentiates between accessory structures on lots less than an half acre in size, between an half acre and an acre, and over an acre in size. Once the language is drafted by staff, it will be emailed to the Committee members for review and then proceed through the ordinance amendment process.

Following no additional discussion, the meeting was adjourned at 3:47 PM on a motion by Mr. Touchberry, and a second by Mr. Jenkins.

Respectfully submitted,



Jessi Shuler, AICP
Director of Planning

April 7, 2022

TOWN *of* SUMMERVILLE, SC

FINANCE COMMITTEE REPORT

April 11, 2022

The Finance Committee met on Monday, April 11, 2022. Present were Mayor Waring and Committee members Bill McIntosh, Bob Jackson (electronically), Aaron Brown, Kima Garten-Schmidt, Bob Jackson, Russ Touchberry, and Terry Jenkins. Also present were Town Administrator Lisa Wallace, Town Attorney G.W. Parker, and Town Clerk Beth Messervy. Other staff members, members of the press and members of the public were duly notified. The meeting was held in Council Chambers on the third floor of the Annex Building at 200 S. Main Street and livestreamed from the Town's web site.

Welcome	Mayor Waring called the meeting to order at 5:30pm.
Public Hearing	<p>Mayor Waring opened up the public hearing for the purpose of determining the set of criteria the Town will use to create a preliminary redistricting plan for the Town of Summerville.</p> <p>Shaquita McDermott with the Summerville chapter of the Delta Sigma Theta sorority spoke to express her concern that the district lines are drawn to protect minority communities and give everyone equal voting power.</p> <p>Dexcter Mack, President of the Summerville chapter of the NAACP, stated that his hope is for the Town of Summerville minority community votes to not be displaced. He called for a transparent and equitable redistricting process that adequately represents all voters.</p> <p>Vicki Westburg with the Charleston League of Women Voters requested a timeline of the redistricting process for this year and for 2030. She stated that the League is a proponent of independent redistricting and that they generally agree with the Revenue and Fiscal Affairs Office of the State of SC. She also stated that it was prudent to factor in the expected population growth when it comes to redrawing the lines.</p> <p>Councilman Aaron Brown thanked those for coming to and speaking at the public hearing. He stated that Summerville is so great because of the way that we treat our citizens and each other, and that we need to look to the future growth when redistricting.</p> <p>Linda Whetsell requested more inclusion in posting of the agendas. She stated that she did not know about the meeting and asked if someone could come into the community to alert citizens of upcoming meetings.</p>

	<p>There being no further comments, Mayor Waring closed the public hearing.</p>
Presentation of Financial Report	<p>Rhonda Moore presented the March 2022 financial report. The report was accepted as information.</p>
Service Weapon Request	<p>Mr. Jenkins made a motion, seconded by Ms. Garten-Schmidt, to authorize the Police Department to issue a Glock 9mm service duty weapon to SPD Inspector Ranson Williams upon his retirement from the SPD. The motion carried unanimously.</p>
Urban Forestry Master Plan Grant	<p>Jessi Shuler, Director of Planning, explained that this grant would put into place a true forestry master plan that the Town is lacking. She stated that while it is a 20% match grant, the Town would only have to pay \$300, because the rest of the 20% would be made up by staff hours. Mr. McIntosh made a motion, seconded by Mr. Brown, to authorize staff to apply for the grant. The motion carried unanimously.</p>
Trident Security Contract	<p>Madelyn Robinson, Assistant Town Administrator, stated that the contract with Trident Security for security guards in Town Hall and the Annex building is expiring May 11, 2022. She also stated that staff would like to continue for another year, but that Trident Security is asking for a \$1.30/hour rate increase. Some discussion followed. Mr. McIntosh stated that he was hesitant to authorize staff to enter into a contract without having seen the proposed contract for 2022-2023. Mr. Jenkins suggested that Council wait until after the budget retreat on April 21-22 to make a decision on this. Mr. McIntosh made a motion, seconded by Mr. Touchberry, to postpone this item until the May 9, 2022 Finance Committee meeting. The motion carried 6-1, with Mayor Waring voting in opposition.</p>
Business Incubator Program Discussion	<p>Michael Lisle, Economic Development Manager, presented the concept of a “business incubator” to the Finance Committee and the public, stating that it is a concept similar to “co-working” in the same office as a way to help entrepreneurs get their businesses going. Some discussion followed regarding the details of the program. Mr. Lisle stated that a possible funding source of upfitting the old Century 21 building to house the businesses is American Rescue Plan funds. Mr. Jenkins stated that he would like to make sure that the building isn’t needed for something else before the Town uses it for a “business incubator” program.</p>
Financial Requisitions	<p>Mr. McIntosh made a motion, seconded by Mr. Jenkins, to authorize a purchase order to Atrium Builders in the amount of \$128,439 to perform repairs to the parking garage. Funds to come from budgeted capital. Request from Public Works Department. The motion carried unanimously.</p> <p>Mr. Brown made a motion, seconded by Ms. Garten-Schmidt, to authorize a purchase order to Blanchard Machinery for a Caterpillar track loader model 299D3 on State Contract totaling \$111,625.00. Funds to come from Park and Recreation Impact Fees. Request from</p>

	<p>the Parks and Recreation Department. Some discussion followed regarding the timing of the requests. Mr. Jenkins made a motion, seconded by Mr. Touchberry, to table this item until the Budget Retreat on April 21-22, 2022 was held. The motion carried 4-2 with Mr. Brown and Mr. McIntosh voting in opposition.</p> <p>Mr. Jenkins made a motion, seconded by Ms. Garten-Schmidt, to delay the vote to authorize a purchase order to Wolff & Sons Electric for installation of lights for the pickleball courts in the amount of \$40,319 until after the Budget Retreat on April 21-22, 2022. The motion carried 4-2 with Mr. Brown and Mr. McIntosh voting in opposition.</p>
Executive Session	<p>Mr. Jenkins made a motion, seconded by Ms. Garten-Schmidt, to enter into Executive Session to receive legal advice and discuss contractual matters related to Fire Station #6. The motion carried unanimously, and the Committee entered into Executive Session at 6:34pm.</p> <p>The Finance Committee reconvened at 7:07pm. Town Attorney GW Parker stated that no action was taken in Executive Session on the legal and contractual matter regarding Fire Station #6.</p>
Other Business	N/A
Adjourn	<p>Ms. Garten-Schmidt made a motion, seconded by Mr. Touchberry, to adjourn. The motion carried unanimously, and the meeting adjourned at 7:08pm.</p>

Respectfully submitted,


Beth Messervy
Town Clerk