

The Town of Summerville Planning Commission Meeting
Minutes
April 17, 2023

This meeting of the Town of Summerville Planning Commission was held in Town Council Chambers and was attended by Commission Members, Jim Reaves, Chairman; Charlie Stoudenmire; Betty Profit; Kevin Carroll; Jim Bailey; and Elaine Segelken. Tom Hart was unable to attend. Staff in attendance included Jessi Shuler, AICP, Director of Planning, and Bonnie Miley, Assistant Town Engineer. The public was invited to attend in person, or they were able to view the meeting via live-stream.

Jim Reaves, Chairman, called the meeting to order at 4:00 PM.

Approval of Minutes:

The Chairman asked if there were any edits or additions to the minutes from the meeting on March 20, 2023. Ms. Segelken made a motion to approve the minutes as presented, and Mr. Bailey made the second. The motion passed unanimously.

Public Hearings:

The first public hearing opened at 4:01 PM and was for the ordinance to amend the Unified Development Ordinance Chapter 5, Section 5.11.2 Required Improvement for Final Plat Approval, Subsection (A) to clarify the process in relation to the permit to operate (PTO) the water and sewer system. Mr. Reaves introduced the item. Ms. Segelken questioned if this was in reference to subdivisions, and Ms. Shuler confirmed that it was. Hearing no public comment, this public hearing was closed at 4:01 PM.

The second public hearing opened at 4:01 PM and was for the ordinance to amend the Unified Development Ordinance Chapter 13, Section 13.6.1 Pre-Application Conference, Subsection (A) Mandatory Pre-application Conference to include all subdivision review. Mr. Reaves introduced the item. Hearing no public comment, this public hearing was closed at 4:02 PM.

Old Business

There were no items under Old Business.

New Business:

The first item under New Business was New Street Names. Ms. Shuler stated that they had multiple street names for approval. The first were for the N. Maple Mixed-Use PUD/Salisbury tract, and ten names were needed: Road 1: Whitman Way; Road 2: Armstrong Curve; Road 3: Slice Drive; Road 4: Trevino Drive; Road 5: Bellows Bend; Alley 1: Singer Court; Alley 2: Peale Court; Alley 3: Mantle Court; Alley 4: Niven Court; Alley 5: Trumbull Court. Ms. Segelken made a motion to approve the ten proposed names, and Mr. Bailey made the second. The motion passed unanimously. Ms. Shuler stated that an additional street name was also needed for Limehouse Village Phase 4, and two possible names were provided: Shallow Bottom Way or Forest Bottom Lane. Ms. Segelken made a motion to approve Forest Bottom Lane, and Mr. Bailey made the second. The motion passed unanimously. Ms. Shuler then explained that two names were needed for the roads within the Sawmill Centre development at Highway 78 and Berlin G. Myers Parkway, one for the short entry road and one for the main spine road. Three possible names were provided: Sawmill Centre Drive, Station Street, and Pine Branch Way. Mr. Bailey made a motion to approve Sawmill Centre Drive for the main spine road and Station Street for the entry road, and Ms. Segelken made the second. The motion passed unanimously.

The second item under New Business was the ordinance to amend the Unified Development Ordinance, Chapter 5, Section 5.11.2 Required Improvement for Final Plat Approval, Subsection (A) to clarify the process in relation to the permit to operate (PTO) the water and sewer system. Mr. Carroll made a motion

to recommend approval of the amendment to Council, and Ms. Profit made the second. Mr. Reaves called for the question and the motion passed unanimously.

The third item under New Business was the ordinance to amend the Unified Development Ordinance Chapter 13, Section 13.6.1 Pre-Application Conference, Subsection (A) Mandatory Pre-application Conference to include all subdivision review. Ms. Profit made a motion to recommend approval of the amendment to Council, and Ms. Segelken made the second. Mr. Reaves called for the question and the motion passed unanimously.

Miscellaneous:

Ms. Shuler briefly updated the members about opportunities to meet required training.

Adjourn


With no further business for the Commission, Mr. Bailey made a motion to adjourn with Mr. Carroll making the second. The motion carried and the meeting was adjourned at 4:10 PM.

Respectfully Submitted,



Jessi Shuler, AICP
Director of Planning

Date: May 15, 2023

Approved: 
Jim Reaves, Chairman or Jim Bailey, Vice Chairman