



TOWN OF SUMMERVILLE PARKS & RECREATION DEPARTMENT
"Creating Sense of Place Through Parks & Play"

TO: Rebecca Vance, Town Administrator
CC: Amy Evans, Parks & Recreation Director
FROM: Beth Messervy, Town Clerk

DATE: May 11, 2021
RE: May 2021 Parks & Recreation Committee Minutes

The Parks & Recreation Committee met on Monday, May 10, 2021 in the Council Chambers of the Town Hall Annex. Committee members Kima Garten-Schmidt, Aaron Brown, and Chairman Bob Jackson participated in the meeting. Chairman Bob Jackson called the meeting to order at 5:30PM.

Tim Orvin, the Assistant Director of Parks and Recreation, stated that the only item on the agenda was a discussion of the Saul Alexander Playground equipment. He explained that Ms. Leviner, the principal at Alston Middle School, has accepted the donation of the merry-go-round from the playground to be installed as a permanent fixture at Alston Middle School. Mr. Brown stated that the Alston Heritage Group would like certain other pieces of the equipment to be donated to their organization.

Mr. Brown made a motion, seconded by Ms. Garten-Schmidt, to move the item to full Council for consideration. Mr. Jackson stated that the Town would have to make sure that it would not be held liable for anything that happens on the playground equipment once it is donated. Some discussion followed. The motion carried unanimously, and the item was placed on the Council agenda for May 13, 2021.

With no other business to discuss, Ms. Garten-Schmidt made a motion, seconded by Mr. Brown, to adjourn. The motion passed unanimously and the meeting adjourned at 5:32pm.

Sincerely,

Beth Messervy
Town Clerk

PLANNING AND DEVELOPMENT COMMITTEE

REPORT for
May 10, 2021
5:30 PM
Virtual Meeting

The Planning and Development Committee of Town Council met on May 10, 2021 immediately following the Parks and Recreation Committee. The meeting was held in the Council Chambers of Town Hall, 200 S. Main Street, Summerville, SC. Committee members present included Bob Jackson, Council District 6, and Terry Jenkins, Council District 2. Bill McIntosh, Council District 4, was not in attendance. Staff members present included Jessi Shuler, AICP, Director of Planning; Michael Lisle, Economic Development Coordinator; and other Town staff.

The meeting was called to order at 5:38 PM by Mr. Jackson.

Annexation:

Ms. Shuler introduced the petition by Thomas M. Ervin to annex Dorchester Co. TMS# 136-00-00-105, located at 908 Central Avenue and totaling approximately one (1) acre. Currently zoned CG General Commercial in Dorchester County and will be zoned G-B General Business, upon annexation into the Town of Summerville's municipal limits. (Council District 1). She stated that the Planning Commission held a public hearing and made a recommendation for approval at their meeting on April 19, 2021. Mr. Jackson noted that this wasn't really going to change the zoning. Ms. Shuler confirmed that there was an existing vacant warehouse on the site and the requested zoning most closely matches the existing zoning in the County. Mr. Jenkins made a motion to recommend approval to full Council, and Mr. Jackson made the second. Mr. Jackson called for the vote, and the motion passed unanimously.

Rezoning:

Ms. Shuler then introduced the request to rezone TMS#136-00-00-117, located at 123 Harvest Way, approximately 4.97 acres, and owned by William H. and Laura Ashley White, from PUD, Planned Development District, to GR-2, General Residential. (Council District 4). She stated that the Planning Commission held a public hearing and made a recommendation for approval at their meeting on April 19, 2021. Mr. Jenkins made a motion to recommend approval to full Council, and Mr. Jackson made the second. Mr. Jackson called for the vote, and the motion passed unanimously.

Economic Incentive Ordinances:

Mr. Lisle introduced the proposed economic incentive ordinances. Mr. Jenkins made a motion to move the Business License Incentive program and the Open for Business program to full Council to review with a recommendation for approval, and Mr. Jackson made the second. Mr. Jackson called for the question, and the motion passed unanimously.

Following no additional business or discussion, the meeting was adjourned at 5:42 PM on a motion by Mr. Jenkins, and a second by Mr. Jackson.

Respectfully submitted,



Jessi Shuler, AICP
Director of Planning

May 11, 2021

Mayor
Ricky Waring

Council Members:
Bob Jackson
Walter Bailey
Aaron Brown
Terry Jenkins
Kima Garten-Schmidt
William McIntosh



Town Administrator
Rebecca Vance
Town Clerk
Beth Messervy

Town Attorney
G.W. Parker

Town of Summerville

MINUTES -- PUBLIC WORKS COMMITTEE MEETING

May 10, 2021

The meeting was called to order at 5:43pm by Chairperson Kima Garten-Schmidt. Committee member Walter Bailey was present. Committee member Bill McIntosh was absent. Also in attendance was Director of Public Works Russ Cornette. Press and public were duly notified of the meeting. The meeting was held in person in Council Chambers at 200 South Main Street and livestreamed from the Town's web site.

Mr. Cornette presented updates on the following projects:

a. Public Works Project Updates

- **Maple Street.** Staff is waiting SCDOT approval on the plans, the project will be ready for construction when funding is set. The asbestos abatement of four properties that are to be demolished or moved is completed. The demolition of 110 South Maple Street is completed. The three houses that are being moved should be moved by June 1, 2021.
- **Cedar Street Extension.** Cedar Street Extension is in the preliminary design and permitting phase. Survey, environmental and preliminary design work is currently underway. Staff received the R/W plans in April and they are still under review.
- **Central Avenue Sidewalk Project.** J. Bragg Consulting, Inc was selected to design and permit the sidewalk project. Final plans for submitted for review last week, and are currently being reviewed by staff. Staff conducted a field review with the design engineer in April to address minor changes in the plans. Plans are being finalized and will be ready to bid later in the summer.
- **West 5th South St Sidewalk.** The Town has a design contract with a consultant to design on this sidewalk project. Final construction plans are being prepared now.
- **Lee Street Sidewalk Project.** The Town has a design contract with a Mattern & Craig Consulting Engineers to begin design on this sidewalk project. Final plans are being completed now and the SCDOT encroachment permit was issued in January and OCRM permit was issued in late April. Staff will need to acquire slope permissions from eight properties prior to construction beginning which is currently being worked on.

- **North Hickory Street Sidewalk.** The environmental review is currently being conducted and will be completed in 30 days. The project is currently out for bid for the construction. The contract will bid in early June.
 - **Shepard Park Drainage.** The contractor mobilized and began clearing the site in March. He began digging and hauling material from the pond in April. As of May 7, 2021, the contractor had hauled out 8,716 cy of material which is about 25% of the total material. He will haul material for the next four to six weeks depending on weather. Stormwater Department began work on the Peters Street portion of the project in April and the pipe installation along Peters Street began last week.
 - **US-78 North Summerville Drainage Study.** Staff submitted and presented the final flood study to the committee in January 2021. Staff is working with an engineering firm to develop tighter stormwater restrictions for new and redeveloped properties in the future within the drainage basin. The appraisals were completed and Parcel #137-04-03-002 appraised for \$725,000. Parcel # 137-04-03-006 appraised for \$245,000.
 - **Springview Lane Oakbrook Drainage Study.** Staff received preliminary design drawings last week, and is still reviewing. The surveyor is preparing drainage easement plat for the three properties the Town will need easement from in order to build the pond.
 - **Bear Island Road Traffic Signals.** The contractor has installed the temporary poles and wires at both intersections. Foundations for the pedestrian signal heads and control box have been poured. The signal heads are installed and should be operational in the next 30 days. Staff is preparing the application for to establish power for each signal through Dominion Energy.
- b. **Bear Island Road Speed Limit.** Summerville PD recently conducted a speed survey on Bear Island Road and found that the average speed of drivers is 38 mph. Staff recommends increasing the speed limit to 35 mph on Bear Island Road. Mr. Jenkins stated that he would like to meet with the Weatherstone HOA prior to any final decision on the proposed speed limit change.
- c. **West Richardson On-street Parking** The Town recently closed a driveway in front of 100 Central Avenue on West Richardson Avenue at the request of the property owner. When the driveway was closed, motorists began parking in this area. When vehicles park there, motorists cannot see towards Cedar Street to enter West Richardson Avenue. Staff recommends marking this area as no parking to allow adequate sight distance for this intersection. Mr. Bailey made a motion, seconded by Ms. Garten-Schmidt, to mark the area detailed as a no parking zone. The motion carried unanimously.
- d. **Property near Golf Road and South Main Street** Bill Hearn is representing a property owner near the intersection of US-17A and Golf Road who is requesting if the Town would quitclaim the unimproved R/W to the adjacent property owners. The Town has no plans of improving this R/W. The R/W is approximately 25' wide. Staff recommends approving a quitclaim of this property to the interested adjacent property owners. Some discussion followed. Mr. Bailey made a motion, seconded by Ms. Garten-Schmidt, for staff to explore the option of making Golf Road one-way entering the street from South Main. The motion carried unanimously.

Mr. Bailey made a motion, seconded by Ms. Garten-Schmidt, to send the discussion of the appraisals received on the property in the Highway 78 North drainage study. The motion carried unanimously.

There being no further business, Mr. Bailey made a motion, seconded by Ms. Garten-Schmidt, to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 5:57pm.

Respectfully submitted,


Beth Messervy, Town Clerk

**TOWN OF SUMMERVILLE
FINANCE COMMITTEE REPORT
May 10, 2021**

The Finance Committee met on Monday, May 10, 2021. Present were Mayor Waring and Committee members Bob Jackson, Aaron Brown, Kima Garten-Schmidt, Walter Bailey, and Terry Jenkins. Committee member Bill McIntosh was absent. Also present were Town Clerk Beth Messervy and Town Attorney G.W. Parker. Other staff members, members of the press and members of the public were duly notified. The meeting was held in Council Chambers at 200 S. Main Street and livestreamed from the Town's web site.

Welcome	Mayor Waring called the meeting to order at 5:58pm.
Presentation of Financial Report	Andrew Shelton presented the April 2021 financial report. The report was accepted as information.
2021 CDBG Action Plan Presentation	The committee was given a copy of the proposed 2021 CDBG Action Plan prior to the Finance Committee meeting. Mr. Shelton explained the five activities that were projected for the Town using CDBG funds. Some discussion followed regarding spending money on rehab for certain houses. Mr. Bailey made a motion, seconded by Mr. Jenkins, to remove the allocation to Habitat for Humanity from the plan. Some discussion followed. The motion failed with a tie vote of 3-3. Mr. Bailey, Mr. Jenkins, and Ms. Garten-Schmidt voted in favor of the motion. Mayor Waring, Mr. Brown, and Mr. Jackson voted against the motion.
Miscellaneous	<p>Mr. Brown made a motion, seconded by Ms. Garten-Schmidt, to renew the contract with Yellowstone Landscaping for maintenance of the I-26 199 Interchange for June 2021- June 2022 in the amount of \$78,334. Funds to come from Hospitality Funds. Request from the Parks and Recreation Department. Some discussion followed. The motion carried unanimously.</p> <p>Mr. Jackson made a motion, seconded by Mr. Jenkins, to surplus Administration vehicle #A105, Ford Crown Victoria sedan. The motion carried unanimously.</p> <p>Mr. Jackson made a motion, seconded by Mr. Jenkins, to renew a contract with Trident Security with an hourly rate increase and month to month extension following expiration. Some discussion followed. The motion carried unanimously.</p> <p>Mr. Jackson made a motion, seconded by Mr. Bailey, to authorize the Summerville Police Department to hire additional officers to patrol the Downtown Summerville area. Some discussion followed. The motion carried unanimously.</p>

Mr. Jackson made a motion, seconded by Mr. Brown, to approve the purchase of security cameras for the Downtown Summerville area at a cost not to exceed \$150,000. The motion carried unanimously.

Mr. Jackson made a motion, seconded by Ms. Garten-Schmidt, to put the Miles Road fire station project out for bid for construction. The motion carried unanimously.

Mr. Jackson made a motion, seconded by Mr. Jenkins, to move the budget ahead to full Council for first reading at the May 13, 2021 Council meeting. Some discussion followed. The motion carried unanimously.

Adjourn

There being no further business, Mr. Jackson made a motion, seconded by Mr. Brown, to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 6:38pm.

Respectfully submitted,


Beth Messervy
Town Clerk