

PLANNING AND DEVELOPMENT COMMITTEE

REPORT for

July 6, 2021

5:30 PM

The Planning and Development Committee of Town Council met on July 6, 2021 immediately following the Parks and Recreation Committee. The meeting was held in the Council Chambers of Town Hall, 200 S. Main Street, Summerville, SC. Committee members present included Bill McIntosh, Council District 4, Bob Jackson, Council District 6, and Terry Jenkins, Council District 2. Staff members present included Jessi Shuler, AICP, Director of Planning and other Town staff.

The meeting was called to order at 6:02 PM by Mr. McIntosh.

Annexations:

Ms. Shuler introduced the petition by Brianna L. Dojan to annex Dorchester Co. TMS# 145-07-03-036, located at 112 Dove Lane and totaling approximately 0.26 acres. Currently zoned R-2, Single-Family Residential in Dorchester County and will be zoned GR-5, General Residential, upon annexation into the Town of Summerville's municipal limits. (Council District 3) She stated that the Planning Commission held a public hearing and made a recommendation for approval at their meeting on June 21, 2021. Mr. Jenkins made a motion to recommend approval to full Council, and Mr. Jackson made the second. Mr. McIntosh called for the vote, and the motion passed unanimously.

Ms. Shuler then introduced the petition by Ladson Properties, LLC to annex Dorchester Co. TMS# 154-00-00-063, located on Ladson Road and totaling approximately 1.5 acres. Currently zoned CG, General Commercial, in Dorchester County and will be zoned G-B, General Business, upon annexation into the Town of Summerville's municipal limits. (Council District 6) She stated that the Planning Commission held a public hearing and made a recommendation for approval at their meeting on June 21, 2021. Mr. Jackson made a motion to recommend approval to full Council, and Mr. Jenkins made the second. Mr. McIntosh called for the vote, and the motion passed unanimously.

Ms. Shuler then introduced the petitions to annex Dorchester Co. TMS#s 144-00-00-083, 751 Orangeburg Road; 144-00-00-013, 713 Orangeburg Road; 144-00-00-156, 172 Reed Street; 144-00-00-183, Orangeburg Road, four parcels totaling approximately 72.89 acres. Currently zoned R-1 and R-1(A), Single-Family Residential, in Dorchester County and will be zoned PUD, Planned Development District upon annexation into the Town of Summerville's municipal limits and the existing Knightsville Tract PUD shall be amended to include these parcels and the additional proposed language. (Council District 4) She stated that the Planning Commission held a public hearing and made a recommendation for approval at their meeting on June 21, 2021. Mr. Jackson made a motion to recommend approval to full Council, and Mr. Jenkins made the second. Mr. McIntosh called for the vote, and the motion passed unanimously.

Rezoning:

Ms. Shuler then introduced the request to rezone TMS# 145-06-01-005, located at 55 Old Trolley Road, approximately 0.55 acres, and owned by Christopher M. Limehouse, from GR-5, General Residential, to N-B, Neighborhood Business. (Council District 3) She stated that the Planning Commission held a public hearing and made a recommendation for denial at their meeting on June 21, 2021. Mr. Jackson made a motion to recommend denial to full Council, and Mr. Jenkins made the second. Mr. Jackson explained that his motion for denial was based on the fact that the property does not have direct access to Old Trolley Rd., but must be accessed through the subdivision. Mr. McIntosh agreed and confirmed that access from the neighborhood street was also his reason for not supporting the request.

Following the brief discussion, Mr. McIntosh called for the vote, and the motion passed unanimously.

Annexation:

Ms. Shuler introduced the final item on the agenda which was the petition by The Bluffs at Ashley River Property Owners Association, Inc. to annex Dorchester Co. TMS# 152-00-00-013, located off Ashley Bluffs Road and totaling approximately 49.92 acres. Currently zoned PD, Planned Development, in Dorchester County and will be zoned AC, Agricultural Conservation, upon annexation into the Town of Summerville's municipal limits. (Council District 5) She stated that the Planning Commission held a public hearing and made a recommendation for approval at their meeting on June 21, 2021. Mr. Jackson made a motion to recommend approval to full Council, and Mr. Jenkins made the second. Mr. McIntosh called for the vote, and the motion passed unanimously.

Following no additional business or discussion, the meeting was adjourned at 6:07 PM on a motion by Mr. Jackson, and a second by Mr. Jenkins.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jessi Shuler".

Jessi Shuler, AICP
Director of Planning

July 7, 2021



TOWN OF SUMMERVILLE PARKS & RECREATION DEPARTMENT

"Creating Sense of Place Through Parks & Play"

TO: Beth Messervy, Town Clerk

CC: Madelyn Robinson, Assistant Town Administrator

FROM: Amy Evans, Parks & Recreation Director

DATE: July 7, 2021

RE: Parks & Recreation Committee Agenda Items – July 2021 Meeting

The Parks & Recreation Committee met on Tuesday, July 6th, 2021 in the Council Chambers of the Town Hall Annex Building. Committee members Kima Garten-Schmidt, Aaron Brown, and Chairman Bob Jackson participated in the meeting. Chairman Bob Jackson called the meeting to order at 5:30PM.

- 1) Sawmill Branch Trail Design Guidelines Master Plan- Ms. Evans shared a brief overview of the Sawmill Branch Trail Design Guidelines Master Plan, the proposed name "Loblolly Greenway", and two potential logos. The committee provided feedback for the logos. No action was taken.
- 2) Summerville Ashley River Preserve- Ms. Evans recapped phase 1 of the project that was recently awarded to IPW construction. \$2.6 million dollars in funds remain. Ms. Evans requested direction from Council based on the final master plan. Discussion ensued regarding the different proposed sections and various concerns. The Mayor requested additional information be provided. A motion by Ms. Garten-Schmidt (seconded by Mr. Brown) was made to have Ms. Evans do an RFQ for the bridge and the red section along the river's edge. The motion passed unanimously.

With no other business to discuss, Mr. Brown made a motion (seconded by Ms. Garten-Schmidt) to adjourn. Motion passed unanimously and the meeting adjourned at 6:02PM.

Sincerely,

Amy Evans
Parks & Recreation Director
Town of Summerville



PUBLIC SAFETY COMMITTEE

Minutes from July 6, 2021 Meeting

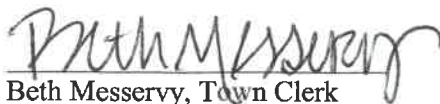
The meeting was called to order at 6:08pm by Chairman Aaron Brown. Committee member Terry Jenkins was present. Walter Bailey was not present. Police Chief Rogers and Fire Chief Waring were present. Public and press were duly notified. The meeting was held in Council Chambers at 200 South Main Street and was livestreamed from the Town's web site.

Police Chief Doug Wright presented a quarterly update of the Police Department's calls for service, community service, and grants. Chief Wright noted that the 2020 numbers on the calls for service chart are skewed because of Covid. Chief noted that the 2021 call to date for mental health and overdose were up drastically as compared to all of 2020. Chief stated that the Police Department received a \$20,235.00 grant awarded from Firehouse Subs Public Safety Foundation. The grant was used to purchase 16 Zoll AED plus AEDs & accessories. He also reported that the Department received a \$6,287.50 grant awarded from South Carolina municipal insurance trust. The grant was used to purchase 5 Bola Wrap Remote Restraint Devices & accessories. Chief Wright presented grant opportunities that the Department has applied for and/or was awarded, as well as the activities in the community.

Fire Chief Richard Waring presented a quarterly update of the Fire Department's calls for service. He reviewed the status of Station 6, as well as the status of their apparatus. Chief reported that there are currently 7 positions open in the Fire Department, and they have had 20 applicants so far. The Department is on a fast track hiring process and have a six week training program to start September 20th. Chief Waring stated that they are also conducting driving schools. He gave an overview of the training that has been done within the Department, including Recruit School, EMT Training, and Water Rescue. Chief Waring and Council then discussed a burn ordinance. The Town does not have one, but rather follows the International Fire Code (by ordinance). Some discussion followed.

Mr. Jenkins made a motion, seconded by Mr. Brown, to adjourn. The motion carried, and the meeting adjourned at 6:29pm.

Respectfully submitted,


Beth Messervy, Town Clerk

Mayor
Ricky Waring

Council Members:
Bob Jackson
Walter Bailey
Aaron Brown
Terry Jenkins
Kima Garten-Schmidt
William McIntosh



Town Administrator

Town Clerk
Beth Messervy

Town Attorney
G.W. Parker

TOWN *of* SUMMERVILLE

PUBLIC WORKS COMMITTEE

July 6, 2021

The meeting was called to order at 6:30pm by Chairperson Kima Garten-Schmidt. Committee member Bill McIntosh was present. Committee member Walter Bailey was absent. Also in attendance was Director of Public Works Russ Cornette. Press and public were duly notified of the meeting. The meeting was held in person in Council Chambers on the third floor of the Annex Building at 200 South Main Street and livestreamed from the Town's web site.

Mr. Cornette presented updates on the following projects:

a. Public Works Project Updates

- **Maple Street.** Staff is waiting SCDOT approval of the construction plans, the project will be ready for construction when funding is set.
- **Cedar Street Extension.** Cedar Street Extension is in the preliminary design and permitting phase. Utility coordination work is ongoing to address utility conflicts. R/W plans have been approved. MBI will begin property appraisals for R/W acquisition.
- **Central Avenue Sidewalk Project.** Finalizing plans was put on hold in June until additional information about design and funding is available. The total cost for the design contract is \$259,116.95. To date, \$159,208.50, which is 62% of the total contract. Phase 1 of the project, from near West Carolina Avenue to Parsons Road is 95% complete with design. A retaining wall is still to be designed along with permitting and finalizing plans. This work is expected to cost no more than \$25,000 and take another 90 days before it is ready to bid for construction.

Mr. McIntosh made a motion, seconded by Ms. Garten-Schmidt, to authorize staff to move forward on phase #1 of the Central Avenue Sidewalk Project. The motion carried.

- **West 5th South St Sidewalk.** The Town has a design contract with a consultant to design on this sidewalk project. Final construction plans are being prepared now and was submitted to SCDOT for permitting.


- **Lee Street Sidewalk Project.** Final permitted plans and specifications have been received. Staff will need to acquire slope permissions from eight properties prior to construction beginning which is currently being worked on.
- **North Hickory Street Sidewalk.** This project was bid for construction on June 1. The construction contract was signed and the contractor is expected to mobilize in late July or early August. This project is being funded by CDBG funds.
- **Shepard Park Drainage.** The contractor mobilized and began clearing the site in March. He began digging and hauling material from the pond in April. The pond excavation was completed on July 2, 2021. Stormwater Department completed work on the Peters Street portion of the project on July 2 as well.
- **Springview Lane Oakbrook Drainage Study.** Final design drawings are now being prepared as well as the easement plat. The preliminary estimated cost for construction of this project is \$225,544. Final plans and plat should be completed in the next 60 days.
- **Bear Island Road Traffic Signals.** The temporary signals have been installed and are operational. The mast arms are currently being designed and have been ordered. Delivery of the mast arms are expected in nine-10 months.

After Mr. Cornette gave his project updates, Mayor Waring asked him if the motion for the Central Avenue sidewalk project was to move it to full Council. Mr. Cornette told him that the motion was for staff to move ahead with phase 1 of the project. Mr. Cornette confirmed that the Rhett property project was halted while the Town worked on a flooding issue in the area.

- b. **West Carolina Avenue Sidewalk -** During the June Public Works meeting, there was discussion of pedestrian crossings on West Carolina Avenue. It was decided that the best place for a pedestrian crossing was at Beaufort Street where there is a three-way stop sign. There is no sidewalk along West Carolina Avenue in this area. Staff did a construction cost estimate to build a sidewalk from Beaufort Street to South Laurel Street. The sidewalk is 410' long and the estimated construction cost is \$40,000. Mr. Cornette said that the next steps would be to design, permit, and bid out the project for construction. Mr. McIntosh made a motion, seconded by Ms. Garten-Schmidt, to send this decision to full Council. The motion carried unanimously.
- c. **Newington Plantation – Plantation Circle** The committee decided to leave the traffic calming devices in place until the August meeting before deciding what to do next
- d. **Stormwater Calculations for Outdoor Recreation (Golf Courses).** The committee members and Mr. Cornette discussed how stormwater calculations are made for outdoor recreation areas such as golf courses. Mr. McIntosh stated that he does not see how cart paths should be counted into the equation as impervious surfaces. Mr. McIntosh made a motion, seconded by Ms. Garten-Schmidt, to authorize staff to find out how other municipalities handle this calculation for outdoor recreation areas. The motion carried.

There being no further business, Mr. McIntosh made a motion, seconded by Ms. Garten-Schmidt, to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 6:50pm.

Respectfully submitted,


Beth Messervy, Town Clerk

TOWN of SUMMERVILLE

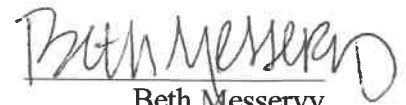
FINANCE COMMITTEE REPORT

July 6, 2021

The Finance Committee met on Tuesday, July 6, 2021. Present were Mayor Waring and Committee members Bob Jackson, Bill McIntosh, Aaron Brown, Kima Garten-Schmidt, and Terry Jenkins. Walter Bailey was absent. Also present were Town Clerk Beth Messervy and Town Attorney G.W. Parker. Other staff members, members of the press and members of the public were duly notified. The meeting was held in Council Chambers on the third floor of the Annex Building at 200 S. Main Street and livestreamed from the Town's web site.

Welcome	Mayor Waring called the meeting to order at 6:50pm.
Presentation of Financial Report	Daniel Cabral presented the June 2021 financial report. The report was accepted as information.
Requisitions	<p>Mr. Brown made a motion, seconded by Mr. Jenkins, to authorize the Fire Chief to provide a notice of intent to award the design and construction of Fire Station 6 to Design Build Construction, LLC and negotiate a final cost of the project. Some discussion followed. The motion carried unanimously.</p> <p>Mr. Brown made a motion, seconded by Ms. Garten-Schmidt, to issue a purchase order in the amount of \$22,500 to IACP TV for video production for the Police Department with funds to come from Hospitality Tax. Some discussion followed. The motion carried unanimously.</p>
Adjourn	There being no further business, Mr. Jenkins made a motion, seconded by Mr. Jackson, to adjourn. The motion carried unanimously, and the meeting adjourned at 7:01pm.

Respectfully submitted,


Beth Messervy
Town Clerk