



TOWN OF SUMMERVILLE PARKS & RECREATION DEPARTMENT

"Creating Sense of Place Through Parks & Play"

TO: Beth Messervy, Town Clerk

CC: Lisa Wallace, Town Administrator

FROM: Amy Evans, Parks & Recreation Director

DATE: August 9, 2022

RE: August Parks & Recreation Committee Minutes

The Parks & Recreation Committee met on Monday, August 8, 2022 in the Council Chambers of the Town Hall Annex. Chairman Bob Jackson and committee members Aaron Brown and Kima Garten-Schmidt participated in the meeting. The meeting was called to order at 5:30 PM.

Ms. Evans shared a request from the Town Tour Team to install signage for the "Walking the 'Ville: Historic Downtown" tour on Town property. Signage will be installed for the Town Hall building, the Hutchinson Arch, and the Doty train depot. With no objections from Council, Ms. Evans stated she would coordinate installation locations with the team.

Per the amended ordinances, Chapter 24 requires the Special Event Permit Guide to be approved by the Parks and Recreation Committee. Ms. Evans stated that she had one change to the document as presented. Any reference to cost for police and fire would be changed to "off-duty rate." Ms. Garten-Schmidt made a motion (seconded by Mr. Brown) to recommend to full Council the approval of the Special Event Permit Guide. Motion passed unanimously.

Ms. Evans shared with Council that staff would like to sod the banks of the new retention pond at Shepard Park. This project would be put out to bid. Funding would be split between park impact fees and the stormwater general fund. Staff had received one quote for \$40,000. Ms. Evans further shared that to cut the slopes, this would need to be contracted out in the future. Council requested that staff research other potential options.

At the February Parks and Recreation Committee meeting, a concept of joining the two pieces of property had been shared with Council. This sketch was shared again. Ms. Evans reported that the paperwork to assume part of Dorn's Way had been submitted to SCDOT.

Ms. Evans requested permission from Council to spend up to \$35,000 in park impact fees for general park improvements that could be done now to the new retention pond area adjacent to Shepard Park. This would include signage, benches, trash cans, a gravel parking area, split rail fencing, plants, and trails. This work would be done in house by the Parks and Recreation Department. Ms. Garten-Schmidt made a motion (seconded by Mr. Brown) to recommend to full Council for approval. Motion passed unanimously.

Ms. Evans shared a kayak rental kiosk option for Jessen Boat Landing. The cost to install a unit is \$15,000 for five years. For those five years, profits would be split 50/50 between the Town and the company. After the first five years, we could renew for the same terms or pay nothing with a 90/10 revenue split. Customers could pay by the minute or hour. Memberships are available. Ms. Evans stated that this was an inexpensive way to provide water access and was exploring funding opportunities.

Ms. Evans reported that the pickleball lights at Doty Park had been installed and were operational. Parks and Recreation has received positive feedback from the public.

Ms. Evans reported that the asbestos testing for the Cuthbert Community Center had been completed. A small amount was found, and we are in the process of coordinating its removal. The Parks and Recreation Department is currently moving the electrical for the tennis lights.

Ms. Evans reported that unfortunately the paving for Jessen Boat Landing has not happened yet as planned, but it was scheduled to start the next day. The restroom is scheduled to ship in December. Surveying has begun for the second phase of the project, however there have been some significant delays with the amount of rain we have received. Surveying is approximately 75% completed at this time.

With no other business to discuss, Ms. Garten-Schmidt made a motion (seconded by Mr. Brown) to adjourn. Motion passed unanimously and the meeting adjourned at 5:46 PM.

Sincerely,

Amy Evans
Parks & Recreation Director
Town of Summerville

PLANNING AND DEVELOPMENT COMMITTEE

REPORT for
August 8, 2022
5:30 PM

The Planning and Development Committee of Town Council met on August 8, 2022. The meeting was held in the Council Chambers of Town Hall, 200 S. Main Street, Summerville, SC. Committee members present included Terry Jenkins, Council District 2; Russ Touchberry, Council District 3; and Bob Jackson, Council District 6. Staff members present included Jessi Shuler, AICP, Director of Planning and other Town staff.

The meeting was called to order at 5:47 PM immediately following the Parks and Recreation Committee meeting.

Rezoning:

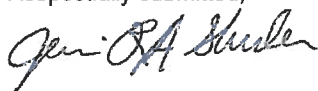
Ms. Shuler introduced the request to rezone TMS# 137-11-14-005, 414 S. Main Street, approximately 0.64 acres, and owned by 414SMS, LLC, from GR-2, General Residential (2 units/acre), to N-MX, Neighborhood Mixed-Use. (Council District 2) She stated that the Planning Commission held a public hearing and made a recommendation for approval at their meeting on July 18, 2022. Mr. Jackson made a motion to move the item to full Council with a recommendation for approval, and Mr. Touchberry made the second. Mr. Jenkins called for the question, and the motion passed unanimously.

Ms. Shuler then introduced the request to rezone TMS# 154-13-05-002, on Ladson Road, approximately 9.54 acres, and owned by Summerville Commissioner of Public Works from PL, Public Lands, to G-B, General Business. (Council District 6) She stated that the Planning Commission held a public hearing and made a recommendation for approval at their meeting on July 18, 2022. Mr. Touchberry made a motion to move the item to full Council with a recommendation for approval, and Mr. Jackson made the second. Mr. Jenkins called for the question, and the motion passed unanimously.

Ms. Shuler informed the Committee that staff received a request from the applicants to postpone the second reading of the Nexton annexation, PUD amendments, and Development Agreement amendment until the October Council meeting, as that property still needs to be released from the Berkeley County Development Agreement, which is scheduled in September. Those items are on Council's agenda Thursday night, so a member of Council will need to make that motion to postpone.

Following no additional business or discussion, the meeting was adjourned at 5:49 PM on a motion by Mr. Touchberry, and a second by Mr. Jackson.

Respectfully submitted,



Jessi Shuler, AICP
Director of Planning

August 9, 2022

Mayor
Ricky Waring

Council Members:
Bob Jackson
Russ Touchberry
Aaron Brown
Terry Jenkins
Kima Garten-Schmidt
William McIntosh



Town Administrator
Lisa Wallace

Town Clerk
Beth Messervy

Town Attorney
G.W. Parker

TOWN *of* SUMMERVILLE

PUBLIC WORKS AND COMMITTEE ON WATER SUPPLY August 8, 2022

The meeting was called to order at 5:57pm by Chairperson Kima Garten-Schmidt. Present were members Kima Garten-Schmidt, Bill McIntosh and Russ Touchberry; Mr. Russ Cornette, Town Engineer and Public Works Director, was also present.

Mr. Cornette presented the proposal to purchase a vacuum truck from the Stormwater fund balance (\$467,801.50). He stated that the Town has been outsourcing with Sanders Brothers for vac truck work, cleaning out pipes, and that it is very expensive to do so at \$245/hour with a minimum of 4 hours. He went over the lease-purchase options. Ryan Dews, Stormwater Manager, stated that it would take 8-9 weeks just to catch up with the current work orders using a vac truck, and that if the Town purchases one, it would run all year for work orders and preventative maintenance. Some discussion followed. The item was discussed and voted on in the Finance Committee.

Mr. McIntosh made a motion, seconded by Mr. Touchberry, to adjourn. The motion carried, and the meeting adjourned at 6:05pm.

Respectfully submitted,

Beth Messervy, Town Clerk



PUBLIC SAFETY COMMITTEE

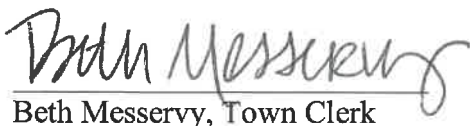
Minutes from August 8, 2022 Meeting

The meeting was called to order at 5:50pm. Committee members Aaron Brown, Terry Jenkins, and Bill McIntosh were present. Police Chief Doug Wright and Fire Chief Richard Waring were also present.

In regards to the agenda item "Discussion of law enforcement assistance and support agreement between Berkeley County Sheriff's Office and Town of Summerville," Chief Wright stated that the Town is in a mutual aid agreement with Dorchester, Berkeley, and Charleston counties. He explained that this agreement is a cleaner Memorandum of Understanding between the Town and Berkeley County Sheriff's Office, as he does not believe that any previous agreements were brought to Council in the past. Mr. McIntosh expressed his concern with the arrest powers of Town police officers outside of Town limits according to the agreement. Mr. Jenkins made a motion, seconded by Mr. Brown, to move the item to full Council with a recommendation for approval with the stipulation that Town Attorney GW Parker provide clarification of the agreement in terms of arrest powers of the SPD outside of their jurisdiction.

There being no further business, Mr. Jenkins made a motion, seconded by Mr. Brown, to adjourn. The motion carried, and the meeting adjourned at 5:56pm.

Respectfully submitted,


Beth Messervy, Town Clerk

TOWN *of* SUMMERVILLE, SC

FINANCE COMMITTEE REPORT

August 8, 2022

The Finance Committee met on Monday, August 8, 2022. Present were Mayor Waring and Committee members Bill McIntosh, Aaron Brown, Kima Garten-Schmidt, Bob Jackson, Russ Touchberry, and Terry Jenkins. Also present were Town Administrator Lisa Wallace, Town Attorney G.W. Parker, and Town Clerk Beth Messervy. Other staff members, members of the press and members of the public were duly notified. The meeting was held in Council Chambers on the third floor of the Annex Building at 200 S. Main Street and livestreamed from the Town's web site.

Welcome	Mayor Waring called the meeting to order at 6:06pm.
Presentation of Financial Report	Rhonda Moore presented the July 2022 financial report. She answered questions from Council regarding certain line items.
Shepard Park	Mr. Jackson made a motion, seconded by Mr. McIntosh, to authorize staff to spend up to \$35,000 from Parks Impact Fees for improvements to Shepard Park. Mr. Jenkins expressed his concern with closing down Dorn's Way, and Ms. Wallace explained that this item is not for shutting down Dorn's Way, but rather to make improvements to Shepard Park. The motion carried unanimously.
Vacuum Truck	Mr. Brown made a motion, seconded by Ms. Garten-Schmidt to authorize a purchase order to SouthernVac in the amount of \$467,801.50 for a Vac Con dual engine combination sewer truck model # V-11HEN-11300 to be paid from Stormwater Fund Balance. The pricing is quoted using a Cooperative Purchasing Agreement through the NC Sheriff's Association Heavy Equipment Bid program. Some discussion followed regarding purchasing outright or buying through a lease-purchase program. Mr. Brown clarified that his motion was to buy it outright, and Ms. Garten-Schmidt seconded his clarification. The motion carried unanimously.
Executive Session	Mr. Jackson made a motion, seconded by Mr. Jenkins, to go into Executive Session to discuss Contractual and Legal Matters Related to Property Acquisition for Cedar Street Extension project and Contractual and Legal Matters Related to Property Acquisition of Dominion Building. The motion carried unanimously, and the Committee entered into Executive Session at 6:18pm.
Other Business	The Committee returned from Executive Session at 6:38pm. Town Attorney GW Parker stated that the committee met in Executive Session to discuss Contractual and Legal Matters Related to Property Acquisition for Cedar Street Extension project and Contractual and Legal Matters Related to Property Acquisition of Dominion Building. He stated that no action was taken in Executive Session.
Adjourn	Mr. Jenkins made a motion, seconded by Mr. Jackson, to adjourn the meeting. There being no further business, the motion carried unanimously, and the meeting adjourned at 6:39pm.

Respectfully submitted,



Beth Messervy, Town Clerk