



TOWN OF SUMMERVILLE PARKS & RECREATION DEPARTMENT

"Creating Sense of Place Through Parks & Play"

TO: Beth Messervy, Town Clerk
CC: Lisa Wallace, Town Administrator
FROM: Amy Evans, Parks & Recreation Director
DATE: September 8, 2021
RE: September Parks & Recreation Committee Minutes

The Parks & Recreation Committee met on Tuesday, ~~August 0th~~ ^{September 7}, 2021 in the Council Chambers of the Town Hall Annex. Committee members Kima Garten-Schmidt, Aaron Brown, and Chairman Bob Jackson participated in the meeting. Chairman Bob Jackson called the meeting to order at 5:29PM.

Ms. Evans shared that the current Summerville Girls Softball League's lease had expired. Some changes to the agreement were made to the contract. The most notable difference is that it was changed to a license rather than a lease. A motion by Mr. Brown (seconded by Ms. Garten-Schmidt) was made to renew the agreement with the suggested changes. The motion passed unanimously.

With no other business to discuss, Ms. Garten-Schmidt made a motion (seconded by Mr. Brown) to adjourn. Motion passed unanimously and the meeting adjourned at 5:30 PM.

Sincerely,

Amy Evans
Parks & Recreation Director
Town of Summerville

PLANNING AND DEVELOPMENT COMMITTEE

REPORT for
September 7, 2021
5:30 PM

The Planning and Development Committee of Town Council met on September 7, 2021 immediately following the Parks and Recreation Committee. The meeting was held in the Council Chambers of Town Hall, 200 S. Main Street, Summerville, SC. Committee members present included Bill McIntosh, Council District 4, Bob Jackson, Council District 6, and Terry Jenkins, Council District 2. Staff members present included Jessi Shuler, AICP, Director of Planning and other Town staff.

The meeting was called to order at 5:30 PM by Mr. McIntosh.

Annexations:

Ms. Shuler introduced the petition by Summerville Partners of Georgia, LLLP to annex Dorchester Co. TMS#s 152-00-00-014 and 016, located on Dorchester Road and totaling approximately 278.53 acres. Currently zoned CG, General Commercial and R-4, Multi-family Residential in Dorchester County and will be zoned PUD, Planned Development District, upon annexation into the Town of Summerville's municipal limits. (Council District 5) She stated that the Planning Commission held a public hearing and made a recommendation for approval at their meeting on August 16, 2021. Mr. Jackson made a motion to move the item forward to full Council for first reading, and Mr. Jenkins made the second. Mr. McIntosh called for the vote, and the motion passed 2-0 with Mr. McIntosh recusing himself.

Ms. Shuler then introduced the petition by Extra Effort Sports, LLC to annex Dorchester Co. TMS# 144-00-00-075, located at 620 Greenwave Boulevard, approximately 0.918 acres. Currently zoned CG, General Commercial in Dorchester County and will be zoned G-B, General Business upon annexation into the Town of Summerville's municipal limits. (Council District 4) She stated that the Planning Commission held a public hearing and made a recommendation for approval at their meeting on August 16, 2021. Mr. Jenkins made a motion to recommend approval to full Council, and Mr. Jackson made the second. Mr. McIntosh called for the vote, and the motion passed unanimously.

Ms. Shuler then introduced the petition by the Town of Summerville to annex the N. Maple Street right-of-way fronting on Tracts 36, 39, 40, 41, 42, 46, 47, 49, 51, 52, 60, 61, 71, and 78.) She stated that the Planning Commission held a public hearing and made a recommendation for approval at their meeting on August 16, 2021. Mr. Jackson made a motion to recommend approval to full Council, and Mr. Jenkins made the second. Mr. McIntosh called for the vote, and the motion passed unanimously.

Following no additional business or discussion, the meeting was adjourned at 5:36 PM on a motion by Mr. Jackson, and a second by Mr. Jenkins.

Respectfully submitted,



Jessi Shuler, AICP
Director of Planning

September 8, 2021

Mayor
Ricky Waring

Council Members:
Bob Jackson
Walter Bailey
Aaron Brown
Terry Jenkins
Kima Garten-Schmidt
William McIntosh



Town Administrator

Town Clerk
Beth Messervy

Town Attorney
G.W. Parker

TOWN of SUMMERVILLE

PUBLIC WORKS COMMITTEE

September 7, 2021

The meeting was called to order at 5:37pm by Chairperson Kima Garten-Schmidt. Committee members Bill McIntosh and Walter Bailey were present. Also in attendance was Director of Public Works Russ Cornette. Press and public were duly notified of the meeting. The meeting was held in person in Council Chambers on the third floor of the Annex Building at 200 South Main Street and livestreamed from the Town's web site.

US-78 Drainage Basin: Mr. Cornette gave an explanation of the drainage basin conditions and the reasoning for the mitigation recommendation. He also gave further explanation of other long-term mitigation solutions. Mr. Cornette's complete report can be found attached to these minutes. Mr. Cornette answered the Committee's questions about the mitigation recommendations. Mr. Cornette stated that this report is for information only.

Germantown Drainage Basin: Mr. Cornette gave an explanation of the drainage basin conditions and the status of mitigation efforts as well as future mitigation efforts. Mr. Cornette's complete report can be found attached to these minutes. A few members of the public spoke to voice their concerns about flooding in the Germantown Drainage Basin area, and Mr. Cornette answered their questions.

Shepard Street and Parkwood Drive Intersection: Mr. Cornette reported that this item was considered in March 2016, but there was no final decision as to how to help the situation. Staff recommendation at this time is to convert Shepard Street to a one-way street from Parkwood Drive to the western intersection with Simmons Avenue. This would eliminate the concern along the eastbound approach of Shepard Street & Parkwood Drive, while leaving the eastern portion of Shepard Street unaffected. Gary Blond, a resident of Shepard Street, asked if the Town could install a four way stop sign at the intersection, as well as install more speed limit signs on Parkwood Drive. Some discussion followed. Mr. Bailey made a motion, seconded by Mr. Jenkins (who is not on the committee), to put up a four way stop sign at the intersection. The motion carried with Mr. Bailey, Mr. Jenkins, and Mr. Brown voting for the stop sign. Mr. McIntosh did not register a vote. Staff was instructed to install a four way stop sign.

Central Avenue at White Gables Drive: Mr .Cornette reported that a request was made for the SCDOT to do a traffic study at the intersection to see if a traffic signal was needed. Because of the “Covid factor,” AJ Anastopoulo, the Town’s Traffic Engineer, stated that the Town should wait until the new development starts before conducting another traffic study at the intersection.

Traffic Solution on North Main: Mr. Cornette stated that The parking area in front of Groucho’s restaurant is under the maintenance responsibility of the Town. It was proposed that the parking be converted to angled parking and converting the area to one-way in a southerly direction. After reviewing the area and the driveway on Main Street, it was determined this needs to remain a full access driveway because of the bank access and rear access to the restaurant. Staff agrees that the parking area could be converted to angled parking pointing south. The drive aisle is only 20’ in width currently. Angled parking would allow easier maneuvering. Large pick-up trucks that back in the perpendicular spaces sometimes have their rear bumpers hanging into the travel lane on main Street. Staff recommends converting the parking to angled once the parking area is resurfaced. Mr. Cornette answered questions from the Committee and the Mayor. He stated that he would poll the merchants that would be affected by a new parking pattern.

There being no further business, Mr. McIntosh made a motion, seconded by Mr. Bailey to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 6:30pm.

Respectfully submitted,


Beth Messervy, Town Clerk

US-78 Drainage Basin

- **89-acre drainage basin**
- **Two buildings are being flooded on US-78**
- **Inlets**
 - Ditch/canal that drains from 9th Street through the middle between Gum St and Magnolia St
 - Piped system from the 800 Block of Main Street
 - Piped system from the 600 block of Main Street near 6th Street
 - Both piped systems discharge into the canal between 6th St and 7th St
- **Outfall**
 - Existing outfall is a 36" pipe that flows under the building at 600 North Gum Street at US-78.
 - Appropriately sized outfall is dual 6'x6' box culverts.
 - Outfalls to Sawmill Branch Canal south of US-78. Flooding does not occur on or downstream of US-78.
- **Mitigation Solutions explored**
 - **Detention** (ponds) was explored and determined that five-acre pond(s) would be required to protect the properties from flooding.
 - 7+ acres of property would need to be acquired. The cost to purchase, relocate, and demolish, and construct detention is estimated to be \$5 - \$6 million.
 - **Upgrade downstream conveyance** Between 1,000' – 1,500 feet of dual 6'x6' box culverts would be required to be upgraded from the flooded property to Sawmill Branch canal. This conveyance system would require additional easement acquisition, possible further hydraulic studies, utility coordination, crossing Berlin Myers Parkway and possibly US-78. This solution is estimated to cost \$8 - \$10 million.
 - **Basin Diversion** Further study will be required to divert drainage of portions of the basin into another basin to the west. This is forthcoming as staff studies the Azalea Park basin.
 - **Purchase Flooded Property** If the wish is to mitigate flooding, the recommended solution in the study is to purchase the flooded property. This cost is \$1 - \$3 million.
 - **Development Restrictions** This long-term solution was implemented August 2021. This requires property being developed or redeveloped within the basin to implement additional detention or mitigate any extra downstream impacts. This solution will cease degradation of the basin and will only provide improvements to the basin as properties are developed or redeveloped, which will be decades.

Germantown Drainage Basin

- **100+ acre drainage basin**
- **Problem** is significant infill development over the past 20+ years
- **Street Flooding** on Shepard Street, Waring Street, Jessen Street, and Simmons Avenue; yard flooding adjacent to these streets. Structural Flood at 115 Jessen Street.
- **Water draining** from Shepard Steet, Simmons Ave – both directions, from Gadsden Street to near the intersection of Jessen Street and Simmons Avenue
- **Solutions – Basin diversion and detention**
 - Construction of a 2.6-acre retention pond at Shepard Street and Parkwood Drive. This pond will allow the diversion of 22-acres to drain to the pond. Pond is in place, and work will begin on putting pond in service in the next two weeks. This also will reduce the amount of water flowing into the Azalea Park basin and divert in into the Tea Farm drainage basin.
 - Upgrade piped system along Peters Street and intercepted the water from Simmons Avenue to flow down new system on Peters Street – **This has been implemented.**
 - Upgrade pipe system along Waring Street to divert water to outfall sooner.
 - The diversion and detention solutions reduce the volume of water trying to flow through one point. The Peters Street and potential Waring Street diversion project reduces the volume of water to the problem area and conveys the water to the outfall faster, reducing the volume at the time of concentration.
 - Temporary solutions on Waring Street have been implemented.
 - **Development Restrictions** This long-term solution was implemented August 2021. This requires property being developed or redeveloped within the basin to implement additional detention or mitigate any extra downstream impacts. This solution will cease degradation of the basin and will only provide improvements to the basin as properties are developed or redeveloped, which will be decades.

TOWN *of* SUMMERVILLE

FINANCE COMMITTEE REPORT


September 7, 2021

The Finance Committee met on Tuesday, September 7, 2021. Present were Mayor Waring and Committee members Bob Jackson, Walter Bailey, Bill McIntosh, Aaron Brown, Kima Garten-Schmidt, and Terry Jenkins. Also present were Town Clerk Beth Messervy and Town Attorney G.W. Parker. Other staff members, members of the press and members of the public were duly notified. The meeting was held in Council Chambers on the third floor of the Annex Building at 200 S. Main Street and livestreamed from the Town's web site.

Welcome	Mayor Waring called the meeting to order at 6:31pm.
Presentation of Financial Report	Daniel Cabral presented the August 2021 financial report. The report was accepted as information.
American Rescue Plan Update	Economic Developer Manager Michael Lisle presented an overview of the American Rescue Plan and how the money is to be allocated. The Town of Summerville's allocation from the federal government is \$7,796,973 in two tranches. He stated that Department Heads were asked to submit proposed uses for the funds, with a total of \$39 million in projects being requested by the Town. Mr. Lisle stated that it is Council's decision as to how to spend the money, and that his presentation is for information only at this point.
Lease Purchase Financing Authorization and Schedule	Town Administrator Lisa Wallace presented a lease purchase schedule to take four items out of the capital lease schedule and use HTAX money to pay for them instead. She stated that she needs approval to solicit banks for the lease purchases, and that the Department Heads would present their individual requests to Council at a later time. Mr. Jenkins made a motion, seconded by Mr. Bailey, to approve Ms. Wallace's request to solicit banks and move forward with the lease purchase financing authorization and schedule. The motion carried unanimously.
Reappropriation of Local HTAX Funds	Ms. Wallace stated that some items that were discussed at the May 5, 2021 budget retreat were not included in the final HTAX budget. This includes the 5 police officers for downtown, as well as the camera systems for the downtown area. Ms. Wallace clarified that a change to the HTAX budget is not required to be done by ordinance. Mr. McIntosh made a motion, seconded by Mr. Jenkins, to approve Ms. Wallace's proposed reappropriation of HTAX funds from the 2021-2022 budget.
DREAM Summerville Skates 2021	Mr. Jenkins made a motion, seconded by Ms. Garten-Schmidt, to approve a payment of \$125,000 to Summerville DREAM for the 2021 Summerville Skates event in downtown Summerville. The motion carried unanimously. Ms. Wallace clarified that the money would come from the HTAX Fund Balance.

Surplus Items	<p>Mr. Jackson made a motion, seconded by Mr. Bailey, to surplus 69 mobile radios from the Police Department, as they are no longer serviceable. Chief Doug Wright stated that the new technology that they use cannot be used on the old radios, and he stated that the Police Department would be able to sell the radios to smaller municipalities. The motion carried unanimously.</p>
Financial Requisitions	<p>Mr. Brown made a motion, seconded Ms. Garten-Schmidt, to issue a purchase order to Wolff & Son Electric, Inc. in the amount of \$86,962 for the Doty Park Lighting project. This project was publicly advertised and sealed bids were collected. Funds to come from Community Development Block Grant. Request from the Parks and Recreation Department. The motion carried unanimously.</p> <p>Mr. Jackson made a motion, seconded by Mr. Bailey, to issue a purchase order to Motorola Solutions in the amount of \$27,435.60 for five (5) APX Portable Handheld Radios with accessories. This is a non-capital expenditure for the five (5) newly funded hospitality officers in the 2021-2022 Local Hospitality and Accommodations Tax budget. Request from the Police Department. The motion carried unanimously.</p> <p>Mr. Jackson made a motion, seconded by Mr. Jenkins, to issue a purchase order to CEMS Engineering to prepare repair drawings for the parking garage in the amount of \$31,642.19. Funds coming from Building and Grounds. Request from Public Works. Some discussion followed. The motion carried unanimously.</p> <p>Mr. Brown made a motion, seconded by Mr. Jackson, to issue a purchase order to Design Build Construction LLC in the amount of \$248,881.00 and enter a contract to create final design and construction documents for Fire Station 6. Request from the Fire Department. Ms. Wallace clarified that the funds are coming from fire impact fees. Some discussion followed. The motion carried unanimously.</p> <p>Mr. Jackson made a motion, seconded by Mr. Bailey, to issue a purchase order to Motorola Solutions in the amount of \$38,757.81 for the purchase of six portable radios for the fire department. Funds to come from budgeted capital funds. The motion carried unanimously.</p>
Adjourn	<p>There being no further business, Mr. McIntosh made a motion, seconded by Mr. Jackson, to adjourn. The motion carried unanimously, and the meeting adjourned at 7:00pm.</p>

Respectfully submitted,


Beth Messerly
Town Clerk