

Board of Architectural Review Minutes
September 7th, 2022
Meeting

Members Present:

Phil Dixon, Chairman
Dr. David Price, Vice Chairman
Beth Huggins
Tim Kennedy

Members Absent:

Rachel Burton
Nancyjean Nettles
Jane Knight

Staff Present:

Becca Zimmerman, Planner II

Items on the agenda:

Old Business:

1. 713 W. Carolina Avenue

New Business:

1. 300 S. Main Street

Miscellaneous:

1. Roofing Guideline Update

Chairman Dixon opened the meeting at 6:03pm. Chairman Dixon asked for consideration of the minutes from the August meeting. Dr. Price made a motion to approve the minutes as submitted. Mr. Kennedy seconded the motion; the motion passed unanimously.

Old Business:

1. 713 W. Carolina Avenue – Ms. Zimmerman explained that the applicant/homeowner Mr. English could not be present at the meeting. She confirmed that Mr. English would not be painting the greenhouse in question. The board members discussed the location of the greenhouse and the idea of letting the structure weather naturally rather than painting it. Dr. Price made a motion to approve the greenhouse after the fact, contingent upon the Board of Zoning Appeals confirming that the building is code compliant with its placement. Ms. Huggins seconded the motion; the motion passed unanimously.

New Business:

1. 300 S. Main Street- Mr. Taylor, the homeowner and contractor, presented his proposal for an accessory dwelling unit. The board members and Mr. Taylor discussed the overall design and material choices for the structure. Mr. Kennedy made a motion to approve the accessory dwelling unit with the following conditions:

- add a frieze board (5-8 inches) detail similar to the one on the main house
- windows must be simulated divided light
- enhance front stair railing detail (too small/thin as shown in drawings)
- utilize wood square railing spindles
- reuse found column materials for porch posts

Dr. Price seconded the motion; the motion passed unanimously.

The board members discussed the enclosure of the carport and relocation of the garden shed. Mr. Kennedy made a motion to approve both items with the following conditions:

Enclosed carport:

- paint the doors white
- look into adding trim to enhance doorway
- look into removing small doors within gable

Garden Shed:

- move and preserve if possible

Dr. Price seconded the motion. The motion passed unanimously.

Miscellaneous:

The board discussed an update to the BAR Guidelines to allow for a range of metal roofing panel widths. Mr. Kennedy made a motion to revise the current guidelines to read “14 inches (minimum) to 18 inches (maximum) in width”. Ms. Huggins seconded the motion; the motion passed unanimously.

Adjourn: Chairman Dixon adjourned the meeting at 7:35pm

Respectfully Submitted,

Becca Zimmerman, Planner II

Date: 9/29/22

Approved: _____

Philip G. Dixon PE, CFM, Chairman Or,
Dr. David Price, Vice Chairman