



PARKS AND RECREATION STANDING COMMITTEE MEETING

OCTOBER 9, 2023

The meeting was called to order at 5:30pm by Chairman Bob Jackson. Committee member Aaron Brown was present. Committee member Kima Garten-Schmidt was absent.

Tim Orvin explained that the Summerville Museum and Dorchester Heritage Center are interested in taking old playground equipment (Yogi Bear and Mickey Mouse) from Huger Playground since the park is getting a renovation.

Mr. Brown made a motion, seconded by Mr. Jackson, to authorize the Town Attorney to draw up an agreement between the Town of Summerville and each individual entity for the Town to give the old playground equipment to them, similar to other legal agreements for old playground equipment that the Town has given away in the past (for liability issues). The motion carried unanimously.

Mr. Brown made a motion, seconded by Mr. Jackson, to adjourn. The motion carried unanimously, and the meetings adjourned at 5:32pm.

Respectfully submitted,


Beth Messervy, Town Clerk

PLANNING AND DEVELOPMENT COMMITTEE

REPORT for
October 9, 2023
5:30 PM

The Planning and Development Committee of Town Council met on October 9, 2023. The meeting was held in the Council Chambers of Town Hall, 200 S. Main Street, Summerville, SC. Committee members present included Terry Jenkins, Council District 2; Russ Touchberry, Council District 3; and Bob Jackson, Council District 6. Staff members present included Jessi Shuler, AICP, Director of Planning and other Town staff.


The meeting was called to order at 5:32 PM immediately following the Parks and Recreation Committee meeting.

Annexation:

Ms. Shuler introduced the petition by Betty H. Knight to annex TMS# 136-07-02-003, located at 1227 Central Avenue, and totaling approximately 1.3 acres. Currently zoned R-1, Single-Family Residential, in Dorchester County and will be zoned N-B, Neighborhood Business, upon annexation into the Town of Summerville's municipal limits. (Council District 1). She stated that the Planning Commission held a public hearing and made a recommendation for approval at their meeting on September 18, 2023. Mr. Touchberry made a motion to send the item to the full Council with a recommendation for approval, and Mr. Jackson made the second. Mr. Jenkins called for the question, and the motion passed unanimously.

Following no additional business or discussion, the meeting was adjourned at 5:33 PM on a motion by Mr. Jackson, and a second by Mr. Touchberry.

Respectfully submitted,



Jessi Shuler, AICP
Director of Planning

October 10, 2023

Mayor
Ricky Waring

Council Members:
Bob Jackson
Russ Touchberry
Aaron Brown
Terry Jenkins
Kima Garten-Schmidt



Town Administrator
Lisa Wallace

Town Clerk
Beth Messervy

Town Attorney
G.W. Parker

TOWN *of* SUMMERVILLE

PUBLIC WORKS AND COMMITTEE ON WATER SUPPLY

October 9, 2023

COMMITTEE MEMBER RUSS TOUCHBERRY WAS THE ONLY MEMBER IN ATTENDANCE. A QUORUM WAS NOT MET, AND THEREFORE, THE COMMITTEE DID NOT MEET.

Respectfully submitted,

Beth Messervy, Town Clerk

TOWN *of* SUMMERVILLE, SC

FINANCE COMMITTEE REPORT

October 9, 2023

The Finance Committee met on Monday, October 9, 2023. Present were Mayor Waring and Committee members Bob Jackson, Aaron Brown, Russ Touchberry and Terry Jenkins. Committee member Kima Garten-Schmidt was absent. Also present were Town Administrator Lisa Wallace, Town Attorney G.W. Parker, and Town Clerk Beth Messervy. Other staff members, members of the press and members of the public were duly notified. The meeting was held in Council Chambers on the third floor of the Annex Building at 200 S. Main Street and livestreamed from the Town’s web site.

Welcome	Mayor Waring called the meeting to order at 5:34pm.
Presentation of Financial Statements	Finance Director Rhonda Moore presented the September 2023 financial statements. Mr. Touchberry asked Ms. Moore to clarify that after 3 months into the FY24 budget cycle, the Town is \$5.2 million in the negative. She confirmed that was true. Mr. Jackson asked Ms. Moore that if the Town is in the negative \$5.2 million, does that mean that there is a \$10 million surplus available. Ms. Moore stated that there is not a \$10 million surplus available. She also stated that at the end of the year, the Town has roughly \$20 million in fund balance and spends that number down to \$10 million, reserving a required amount for emergency funds. Mr. Jenkins asked Ms. Moore if capital purchases are pulled from fund balance, and Ms. Moore confirmed that they are.
Financial Requisitions	<p>Mr. Jackson made a motion, seconded by Mr. Jenkins, to approve a purchase order to First Due for an amount not to exceed \$35,050 to replace an obsolete record management system for the Fire Department. Funds to come from Fire Department operating funds. The motion carried unanimously.</p> <p>Mr. Brown made a motion, seconded by Mr. Jenkins, to approve a purchase order to Otis Elevator Company in the amount of \$59,400 for the replacement of obsolete control boards in the Retail Building, Annex Building and Parking Garage elevators. Funds to come from Buildings and Grounds. The motion carried unanimously.</p> <p>Mr. Jenkins made a motion, seconded by Mr. Jackson, to approve a purchase order to Otis Elevator Company in the amount of \$40,000 for the installation of a new door operator and solid-state starter for the Town Hall elevator. Funds to come from Buildings and Grounds. The motion carried unanimously.</p> <p>Mr. Jackson made a motion, seconded by Mr. Touchberry, to approve a purchase order to Santee Automotive in the amount of \$52,535 for the purchase of a 2024 Ford Expedition for the Police Department (on state contract). Funds are to come from budgeted funds and is one of 20 police vehicles approved in the FY24 budget. The motion carried unanimously.</p>
Miscellaneous	Mr. Jenkins made a motion, seconded by Mr. Jackson, to authorize the surplus and sale of a Woods 72” bush hog for the Stormwater Department that was purchased in 2002. Funds to go to Stormwater fund balance. The unit has already been replaced with a new one. The motion carried unanimously.

	<p>Mr. Jackson made a motion, seconded by Mr. Jenkins, to authorize the Town Administrator to enter into a contract with Tetra Tech, Inc for disaster debris monitoring and public assistance program services. The motion carried unanimously.</p> <p>Mr. Jackson made a motion, seconded by Mr. Brown, to authorize the Town to accept the FY24 Highway Safety Grant and advertise for a temporary full-time DUI prosecutor. The motion carried unanimously.</p> <p>Mr. Jenkins made a motion, seconded by Mr. Touchberry, to authorize the Town Administrator to execute an addendum to the current contract with Russell Landscape to include maintenance of North Maple Street for an additional \$2960.00 per month to be paid from hospitality tax funds. The motion carried unanimously.</p>
Executive Session	<p>Mr. Jenkins made a motion, seconded by Mr. Jackson, to enter into Executive Session to discuss contractual matters related to a potential economic development incentive agreement for Project Bonaire. The motion carried unanimously, and the committee entered into Executive Session at 5:47pm.</p> <p>The committee returned at 6:22pm. Town Attorney GW Parker stated that the committee met in Executive Session to discuss contractual matters related to a potential economic development incentive agreement for Project Bonaire and that no action was taken.</p>
Other Business	N/A
Adjourn	Mr. Jenkins made a motion, seconded by Mr. Jackson to adjourn the meeting. The motion carried unanimously, and the meeting adjourned at 6:24pm.

Respectfully submitted,



Beth Messervy, Town Clerk